



# NEW JERSEY LOCAL BOARDS OF HEALTH ASSOCIATION

## Regular Meeting Location

South Brunswick Municipal Center

540 Ridge Road

Monmouth Junction, New Jersey 08852

P.O. Box 5069

Kendall Park, NJ 08824

**Date:** March 11, 2017

**Time:** Convened 10:45am

### Minutes

**Meeting call to Order:** Christine Harris, President

**Pledge of Allegiance:** 10:50am

**Members Present:** Exec. VP John Saccenti, Atty Michael Richmond, Nancy Wilson, Steve Papenberg, Walter Stein, Paul Roman, Dr. Harris Levine, Ken McCormick, Bob Uhrik, Jahari Shears and Danielle King.

**Absent:** Valarie Williams VP Communications and Jo Hockman Legislative Liaison.

**Approval of previous meeting minutes** February 11, 2017: Motioned by McCormick' seconded by, Papenberg; approved by unanimous vote.

### Discussion Topics:

**Steve Papenberg:** Cape May asked for W-9, sent to them.

**Membership:** Identify towns that must pay individually for their membership; each board joins individually at same price. Carrie Chelenza has mailing list of all BOH in NJ. Paul Roman will notify Carrie with updated county addresses.

**Training Manual Update:** Written change goes to John Saccenti; final review and updates are needed to approve the manual. Paul Roman presented changes that need to be made.

**Attorney Michael Richman, and Joe Principe:** Creating an "Ordinance Bank", to be used as a resource. Talking points for membership efforts provided. Update for access to DOH LBOH database will be provided at the next meeting

**Membership Committee Nancy Wilson:** Need volunteers to solicit members in Salem County. Dr. Levine is working with Bergen County and Christine Harris in Essex County.

**Treasurer Papenberg:** Received 34 Voucher plus an additional 7, total 41 BOHs have paid for 2017. February 28, balance \$ 8,672.32

- Expense since March 1: \$ 759.58
- Balance March 11<sup>th</sup>: \$ 6,912.74

**Report motion for acceptance:** Harris, McCormick, unanimous vote.



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**Budget Paul Roman:** Presented 2017 present year's budget. Motion to approve budget by McCormick; seconded by Levine; approved by unanimous vote.

**Ex Officio Member Bob Uhrich:** Reported on EHA Conference in Atlantic City March 5-6-7. President Harris spoke representing NJLBHA.

**Proposed Home Baked Food Bill:** Atty. Richmond commented that the proposed state bill allows for sale of baked goods by nonprofits, private parties; bill is in committee. Saccenti: commented that we need boards to cosponsor major activities. We support the position of NJEHA and NJACCHO in their objections to this pending senate bill S.1768. Paul Roman motioned to support partner organizations in opposition to this bill (s.1768). Motion by Levine; seconded by Roman; approved by unanimous vote.

**Jahari & Danielle:** Will identify state legislators sponsoring health bills for 2017. NJLBHA Annual Awards Recognition to include new category "Legislator of the Year Award".

**Adjournment:** 1:00pm