



NEW JERSEY LOCAL BOARDS OF HEALTH ASSOCIATION

**Regular Meeting Location
South Brunswick Municipal Building
540 Ridge Avenue
South Brunswick, New Jersey**

**P.O. Box 5069
Kendall Park, NJ 08824**

*April 6, 2019
10:30 am – 1:00 pm*

MEETING MINUTES

Meeting called to order by: Christine Harris, President at 10:53 a.m.

Pledge of Allegiance

Member roll call:

Present: Christine Harris, John Saccenti, Paul Roman, Nancy Wilson, Dr. Harris Levine, Michael Richmond, Valarie Williams, Steve Papenberg. Absent: Rochelle Evans and Robert Uhrik.

Motion for Approval of February 2, 2019 1st by Harris Levin; 2nd by Nancy Wilson and unanimously approved.

March 2, 2019 meeting cancelled due to weather conditions.

Discussion Topics:

President's Announcements:

- *Delay in Orientation Manual not yet reviewed by the OLPH.*
- *Discussion ensued about updating the online test questions and uploading both onto the website.*
- *Attended the Overdose Prevention Center Seminar Promoting Safety and Harm Reduction at the College of NJ in Pennington.*

Legal – Attorney Michael Richmond:

1. *Draft of the letter to HO Pascal Nwako reviewed encouraging Health Officers to support and appreciate the benefits of having a board.*
2. *Status of BOH legal video for our website – pending – work in progress.*
3. *Discussed completing the application to establish Affiliate Status with the League of Municipalities - in progress.*
4. *Discussed obtaining additional insurance coverage for counterfeit/forgery/alteration.*
5. *Suggested meeting with Dir. Semple to review Orientation manual.*

Membership Committee - Nancy Wilson, Steve Papenberg, John Saccenti, Paul Roman.

Nancy mentioned that she submitted Talking Points as requested in December, that we will include in our recruitment discussions with other boards.

Communication - Newsletter – Valarie Williams discussed proposed articles for the Spring Newsletter.

Reports by Ex-Officio Members – Bob Uhrik, (absent)



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Report State Legislative Liaison: Jo Hockman Permits for Community Gardens to sell their excess produce – opposition : that excess foods should go to the local pantry ; and, permit sale of certain alcoholic beverages and related products at farmers market – opposition : need more clarifications.

PHACE- Paul Roman/Steve Papenberg: Christine H. as President of NJLBHA, signed the MOA with PHACE.

Paul discussed the Governor's Proclamation and press release for Public Health Week (April 1—5).

Treasurer's Report- Stephen Papenberg: 3/1 Bal \$8,320.44; membership \$2,794.00; 3/30 ending balance \$11,115.44. As of April 6th. balance \$10,950.00 (includes reimbursements, other expenses and 1-year additional crime insurance). Resolution made to include \$271.00 up to a total of \$300.00 for the additional insurance. Membership: 52 full membership and 3 individuals, total 55. Carey, will email Newsletters to board members.

Other Business/Open Discussion:

- Officer's Election and Event planned for June 29th.
- Communicable diseases, measles specifically, considering the current outbreak; vaccinations and exemptions.
- Manalapan BOH created a Resolution on Vaccinations – to be included in our Newsletter and on our website.
- Discussion on handling webmaster expenses: Motion made by John S. and seconded by Paul R. and unanimously passed to give our Website master an initial check for \$500.00 to be used for Association expense/activities with monthly submission of bills. This amount will be replenished as needed.
- Nancy W. discussed the Mercury document she co-authored on how to handle mercury in rubberized gymnasium floors.
- Motion by Harris L. and 2nd by Steve P. and unanimously approved for Paul R. to purchase a NJLBHA podium banner.
- Discussed Governor Murphy's Budget Message advocating \$2.5 million for County and Regional health departments and also his statement of the need for increased resources for public health.

Motion for Adjournment 1:47 p.m. Steve P. 2nd Harris L. and unanimously approved.

Respectfully submitted,
Christine Harris, President