



## **NEW JERSEY LOCAL BOARDS OF HEALTH ASSOCIATION**

**Regular Meeting Location**

**South Brunswick Municipal Center**

**540 Ridge Road**

**Monmouth Junction, New Jersey 08852**

**P.O. Box 5069**

**Kendall Park, NJ 08824**

**Date:** April 8, 2017

**Time:** Convened 10:55am

### **Minutes**

**Meeting call to Order:** Christine Harris, President

**Pledge of Allegiance:** 10:57 am

**Members Present:** Exec. VP John Saccenti, Atty Michael Richmond, Steve Papenberg, Jo Hochman Legislative Liaison, Joe Prencipe.

**Members Absent:** Nancy Wilson VP Communications, Valarie Williams VP Communications, Walter Stein Secretary, Paul Roman, Dr. Harris Levine, Ken McCormick, Bob Uhrik, Jahari Shears and Danielle King

**Approval of previous meeting minutes:** March 11, 2017 Motioned by Harris, seconded by Saccenti; approved by unanimous vote; Jo Hockman abstention.

Motion to accept format of minutes: Motioned by Saccenti, seconded by Papenberg; approved by unanimous vote.

Motion to post approved meeting minutes on website: Motioned by Papenberg, seconded by Saccenti; approved by unanimous vote.

### **Discussion Topics:**

Lisa Gulla, Pres. NJACCHO (not in attendance) requested clarification on the Public Health Nurse's role in compliance with the enhanced regulations regarding childhood blood lead levels.

### **LOCAL BOARDS OF HEALTH REGISTRY UPDATE:**

- Michael Richmond, Esq. & Joe Prencipe contacted Mr. Wayne Sundemacher, H.O. from the NJDOH Office of Local Public Health.
- Mr. Sundemacher confirmed he collects NJ Board of Health registry contact names. Advised Mr. Richmond, Esq. to send an email request specifying the Board of Health contact information requested.
- NJLBHA Attorney sent Mr. Sundemacher an email on our behalf; email sent on our behalf to New Jersey Boards of Health Survey Coordinator, requesting information in red book. Mr. Sundemacher will advise.

### **ATTORNEY ADVISEMENT:**

- A REGIONAL Board of Health has an option of retaining the local boards of health or the individual board can disband. The formation and organization of the Regional Board is an initiative of the individual municipal boards of health.
- A COUNTY Board of Health is initiated by the freeholders. The Freeholders must initiate/authorize the modification or dissolution of a County Board of Health.



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*DISCUSSION: Follow-up use of NJDOH data*

- *What are our next steps?*
- *For the sake of example, who is responsible for what, and how might that accountability be enforced?*
- *Effectiveness of County government as Board of Health.*

*DISCUSSION: Paul Roman was contacted by Dr. Persaud from Patterson vis-à-vis (PHACE) –*

- *Residents of the City of Patterson are in need of non-drivers' license identification. There is no program offered by Passaic County to issue non-driver's license ID documents.*
- *The municipality plans to co-locate it under the "Health and Welfare committee."*
- *Health and Welfare comprised of 3 of 9 Township committee members has been operating in lieu of Board of Health and Township Committee member questioned the Mayor's role in the program and the Board of Health.*

*DISCUSSION: Increased audits of municipalities to ascertain mandated separation between Governing Body and Board of Health Functions.*

*DISCUSSION: Involvement of NJ Office of Local Public Health. Past President John Saccenti recommends email be sent to Shireen Semple and Natalie Pawlenko. John Saccenti will draft email to S. Semple, Director of the Office of Local Public Health, NJDOH and N. Pawlenko. NJLBHA to ask Natalie Pawlenko to one of our monthly meetings, prior to NJLBHA formally requesting a meeting with the State Commissioner of Health.*

*MANUAL (Local Boards of Health): John Saccenti will finalize by this Tuesday. Suggestions for discussion with commissioner.*

*NEWSLETTER - Valarie Williams VP Communications is unavailable to complete Newsletter.*

### **Treasurer's report by Stephen Papenberg:**

- *INITIAL BALANCE: \$7841.31 –*
- *3 Bills. (1) \$131.52 NJEHA (Saccenti), (2) \$271 NJEHA Exhibition, (3) pending disbursement \$44.30 (mileage for Harris to NJEHA).*
- *Membership Deposits: \$875.00.*
- *Balance as of April 8<sup>th</sup>: \$8269.92.*

*Motion to accept the treasurer's report: Saccenti, seconder Harris, unanimously approved.*

*Stephen J. Papenberg – DISCUSSION (Other business):*

- *National Network of Libraries of Medicine (Middle Atlantic region) was represented at Mercer county CHIP.*
- *Boards of Health can become members of the Network at no cost. Then they may qualify for grants to publicize National Network of Libraries as an information resource.*
- *NJLBHA would publish information and assist w. outreach efforts via newsletter. Papenberg to request app. by email; no motion req.*



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### **DISCUSSION:**

- *Revenue-sharing/ private ad-buy program as source of funding suggested by Saccenti.*
- *Timeframe for awards dinner to be early December once again. It was very successful and further information to follow. Everyone nominated for an award received recognition, which shows gratitude for nominees' work; also recognizes nominators for noting and documenting achievements and collaboration of others.*
  - *New category of award (Legislator of the Year)*
- *Attorney Mike Richmond advises that Wayne Sundemacher is very interested in obtaining information on standards for Local Health Dept. accreditation.*
- *Per Stephen J. Papenberg, Board of Health accreditation to be discussed at the National Health Officers Association mtg.*

*Motion to Adjourn, second Harris – all in favor.*

**Adjournment: 1:10 pm**

***Submitted by: Joe Principe***