*February 2, 2019*

*10:30 am – 1:00 pm*

*MEETING MINUTES*

*Meeting called to order by: Christine Harris, President at 10:30 a.m.*

*Pledge of Allegiance*

*Member roll call:*

*Present- Christie Harris, John Saccenti, Paul Roman, Laura O’Reilly-Stanzillis (telephone), Nancy Wilson, Dr. Harris Levine, Robert Uhrik, Michael Richmond and Rochelle Evans.*

*Absent: Valery Williams and Jo Hochman.*

*Motion for Approval of December 8, 2018 minutes 1st by Harris Levin; 2nd by John Saccenti and unanimously approved.*

*Motion for Approval of January 5, 2019 minutes 1st by John Saccenti as amended, 2nd by Harris Levin and unanimously approved.*

***Discussion Topics:***

*President’s Announcements:*

* *Winter 2019 NJLBHA Newsletter completed. Board members recommended the following organizations be added to our distribution list: PHACE membership, elected officials/legislators, municipal clerks, League of Municipalities, the Association of Counties Organizations, NJ Hospital Association, Bloustein School of Public Health and NJ Medical Society. John will ask Annemarie to e-mail it out to legislators, commissioner of health, deputy commissioner, director of OLPH, PHACE, Deputy Commissioner, Governor’s Office, Assembly, Senate all DOH’s, and members,*
* *The updated Orientation manual is still under review by the OLPH. President Harris attended the NJDOH Budget Listening Sessions for FY 2020, on January 9th. in Trenton. Paul Roman, Lisa Gulla and Dr. Pascal Nwako discussed the need for public health funding – Comments were well received.*
* *Paul distributed his Testimonial from the NJDOH Budget Listening Session in support of Public Funding was well received. His testimonial was handed out which included four highlighted items 1. Restoration of PHPF funding 2. Funding of continuing education for HO’s and REHS’s, 3. Giving NJLBHA the authority and support to deliver a governance training package to local board of health members, 4. Reinstatement of the NJ Public Health Council.*
* *Director Semple of OLPH; Recommended (willing to provide letter of recommendation) that NJLBHA join the League of Municipalities. Further inquiry findings: apply for an Affiliate Municipal Associations, free of cost, which list NJLBHA in their directory; Michael, Paul, John and Christine will work on the packet for submission. Also, one can submit a one-time editorial article, free of cost.*
* *NJLBHA Newsletter Process- A Motion was made by John that “The final arbiter on any article appearing in the Newsletter or any other publication by the NJLBHA shall be the President of the organization”, 2nd by Nancy and unanimously approved.*
* *Annual Meeting -In preparation for the annual meeting a nominating committee must first be convened. Volunteers are as follows: Harris Levine, Rochelle and Paul. The process for nominations, slate of officers etc. will be conducted as per NJLBHA; this process was reviewed by Michael. Tentative dates and venue are June 1 or 8 2019 at the Middlesex Fire Academy.*

*Legal – Attorney Michael Richmond:*

* *Will follow-up on the letter to Paschal, encouraging Health Officers to support and appreciate the benefits of having a local board of health.*
* *Thus far we are still awaiting a response from the department of health on the orientation manual.*

*Membership Committee - Nancy Wilson, Steve Papenberg (absent), John Saccenti, Paul Roman.*

*Nancy mentioned that she submitted Talking Points as requested in December, that we will include in our recruitment discussions with other boards.*

*Communication - Newsletter – Valarie Williams (absent)*

*Reports by Ex-Officio Members – Bob Uhrik, NJEHA and NJPHA Conference in Philadelphia PA.*

*NJ EHA conference pending. NJEHA is July 9-12 Bob will be presenting on radiation exposure; there was much interest expressed in need for this topic. We will have a booth at the NJEHA state conference.*

*Report State legislative liaison : Jo Hockman (absent)*

*PHACE- Paul Roman/Steve Papenberg: There has been no meeting recently.*

*Treasurer’s Report- Stephen Papenberg (absent)*

*Steve’s written report was submitted by Paul Roman who motioned the report be accepted as written; 2nd by Rochelle Evans and unanimously approved.*

*Other Business/Open Discussion:*

*Motion for Adjournment 1:40 p.m. by Bob Uhrik, 2nd by Nancy Wilson and unanimously approved.*

*Respectfully submitted,*

*Rochelle Evans, Board Secretary*