



NEW JERSEY LOCAL BOARDS OF HEALTH ASSOCIATION

Regular Meeting Location

South Brunswick Municipal Center

540 Ridge Road

Monmouth Junction, New Jersey 08852

P.O. Box 5069

Kendall Park, NJ 08824

Date: January 13, 2018

Time: 11:00 a.m. to 1:35p.m.

Meeting called to Order: Christine Harris, President at 11:00 am.

Pledge of Allegiance:

Members Present: Christine Harris, John Saccenti, Steve Papenberg, Valerie Williams, Michael Richmond, Ken McCormick, Harris Levine, Paul Roman, Bob Uhrik, and Nancy Wilson

Members Absent: Rochelle Evans-Williams, Walter Stein and Jo Hochman.

Motion for Minutes Approval December 2, 2017: motioned 1st. John Saccenti and 2nd. Harris Levine. Unanimous approval.

President's Announcements:

- *The 2017 NJLBHA Annual Dinner was a success. Thank you, board members, for all your work and dedication. Joe Prencipe was our photographer.*
- *Apologized – did not meet the 12/22/17 deadline date for NJPHA Newsletter article. Will submit an article for the March newsletter.*
- *PHACE meeting on Thursday 1/11/18; Bob, Paul and Steve were present, Christine was on conference call. Several issues were discussed.*
- *NACCHO will conduct a conference on February 15, 2018 in Somerset, NJ. Topic: "Legislative Policy on Marijuana in New Jersey"; speaker Dr. David L. Nathan. For additional information contact: www.naccho.org*

Membership Committee:

John Saccenti - annual membership drive has begun. Christine will prepare cover letter for mass distribution to all municipal local boards of health, health departments, and existing membership. John suggested mailing a copy of cover letter to Governor Murphy Transition Team with enclosures consisting of NJLBHA Brochures, membership application and invoices.

Paul Roman will continue to update membership lists adding points of contact obtained from the Awards Dinner.

Valerie Williams was instructed to consolidate all lists to form a NJLBHA Master List. In addition, review all social media sites for activity. She will maintain the master lists.

Christine Harris requested that the Committee review all membership payments to date and report to the Treasurer Steve Papenberg.



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Vice President of Communications Valerie Williams:

Spring Newsletter is scheduled for release in March. Topics for input were discussed and agreed upon by all present. Valerie will continue to work on Book Cover resources and funding opportunities.

Valerie is continuing to reach out to other sources for additional newsletter content and association support.

Valerie requested authorization to participate in Opiate Awareness Program being held in Morris County in April. John will make available table display, banners and brochures. All present were in favor in support of the project.

Open discussion continued the roles of the NJLBHA and Local Boards of Health in the war against substance abuse. It was suggested to sample a few pre-existing CHIP contracts and research former Governors Task Force on substance abuse. Mike Richmond will continue to stay abreast of legal changes.

The board would like to develop a safety check list for Seniors (home, kitchen, medications, etc.). Continue to research local, county, state, and federal programs set in place for support, training, and awareness.

Valerie will follow-up with League of Municipalities request for NJLBHA quarterly activity submissions.

Steve Papenberg and Mike Richmond will follow-up with articles for NJLBHA Newsletter.

Reports by Ex-Officio Members

Bob Uhrick – NJEHA: announced the NJEHA Annual Conference will be held at the Tropicana Hotel, Atlantic City, NJ from March 4-6, 2018. NJEHA will have two keynote speakers from San Bernardino, CA. The National President of NEHA is scheduled to speak on the Cottage Bill. John and Christine will facilitate the NJLBHA Table at the conference. More information located on website: www.njeha.org

Report State legislative liaison: Jo Hockman - absent

PHACE- Paul Roman/Steve Papenberg: Tentatively on March 12, 2018 the “Six Sister’s Associations” which comprise PHACE, will participate in a meet and greet at the State House for Legislative Day. Contact Paul Roman for additional information.

Closed NJLBHA Board discussion, concerns, and suggestions will continue in the development of the structuring of the proposed New Jersey Health Institute.



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Treasurer's Report- Stephen Papenberg

Balance as of December 31, 2017: \$9,868.36 (includes ins. payment of \$1042.00 in Dec. 2017)

Expenditures: Christine Harris - \$355.91 (League of Municipalities)

Steve Papenberg - \$284.99 (meetings, postage, and vouchers)

Total Expenditures - \$640.90

Ending Balance - \$9,227.46

Approved: Ken McCormick 1st. John Saccenti 2nd. All in favor: Yes

Other Business/Open Discussion:

The NJLBHA Budget Committee (John Saccenti, Paul Roman, and Harris Levine) will meet to review financial goals for 2018.

It was approved on unanimous vote to pay for registration and per diem for John and Christine to attend the 2018 NJEHA Conference in Atlantic City, NJ.

Nancy Wilson discussed the banning of Mylar Balloons. John suggested that she contact Camden, Atlantic City, and/or Cape May to review what laws they have in place to protect the water ways against pollution and contamination of wildlife. She will report back on her findings.

Steve Papenberg wants to make a correction to a caption on one of the pictures featured in NJLBHA Fall Newsletter. Valerie will contact Ann Marie to make the other corrections needed.

Paul Roman, Steve Papenberg, and Mike Richmond shared insight into Updating Structural Regulations on NJ Public Health issues. Topics included: Review NJ Practice Standards, Office of Local Health Process Integrated Data Gathering, Health Officer Inspection plans for state audits, and Revision of the Health Officers Exam. It was decided that follow-up is mandatory for NJLBHA.

Motion to Adjourn: Ken McCormick 1st. Nancy Wilson 2nd. Unanimous approval.

Adjournment: 1:39 p.m.

Prepared by: Beatriz Williams

Minutes transcriber