*JANUARY 5, 2019*

*MEETING*

*Holiday Meeting took place at the Home of John Saccenti.*

*Meeting Called to order: 10:30 by Christine Harris, President*

*Pledge of Allegiance:*

*Motion for Approval of December 8, 2018 meeting minutes with corrections motion to table until next meeting due to treasurer report on December awards dinner and other end of year expenses Motion 2nd by Harris and unanimously approved.*

*Member roll call:*

*Present: President Christine Harris, John Saccenti, Valerie Williams, Steve Papenberg, Paul Roman,*

*Dr. Harris Levine, Robert Uhrik, Rochelle Evans and Mike Richmond. Absent: Laura O’Reilly, Nancy Wilson, Jo Hochman, Kenneth McCormick.*

***Discussion Topics:***

*President’s Announcements:*

* *Review of 2018 Awards Dinner appreciation was expressed.*
* *Report by President Harris on the panel discussion and presentation at the League of Municipalities and luncheon with the NJACCHO members.*
* *NJ DOH is going to have a budget committee hearing on Thursday, January 10th in Agriculture building 10:00 am still 1:00pm Paul may volunteer to speak on behalf of NJLBHA. Steve may also go as our alternate.*

*Treasurer’s Report: Pending*

*Attorney Michael Richmond:*

*Orientation Manual: Still pending state DOH responses. we will review upon receipt of final comments. Marijuana discussion is becoming increasingly critical on issues such as driving under the influence and not reaching anticipated funding.*

*PHACE: Paul Roman: Planning to go to the state budget meeting this week. Still discussing the marijuana issues.*

*Communications: The next News Letter will be going out January 18, 2019. font times new roman Valarie and Christine - articles will be submitted by board members to as soon as possible.*

*Membership Committee: Michael- mentioned that we had previously discussed making districts/regional chapters of the Association that could operate on a local level. Regarding NJACCHO, he asked if we had ever ascertained their opinion in support of local boards of health. NJ has three county boards; Monmouth, Ocean and Cumberland where their towns don’t have to have local boards. Mike will replicate his letter for Paschal that encouraged Health Officers to support and appreciate the benefits of having a board. Paul’s article on this topic will appear in the next newsletter.*

*John - Association brochures from vista print will be send to Carrie for mailing to the current membership. Christine will create a new membership letter, and renewal of membership letter for distribution. Municipalities will receive a cover letter, brochure, membership application and an invoice.*

*Elections: Paul discussed the need for election in 2019, that will be held in June. He discussed the procedures for officer’s election and eligibility criteria. The annual meeting for elections will include an educational session with CEU, and will be held at the Middlesex Fire Academy in Sayreville, NJ. A continental breakfast will be served and there will be guest speakers*

*Reports by Ex-Officio Members: Bob Uhrik*

*We are getting ready for AC Conference developing a speaker list. The topic list will include a key note speaker: Maud Barlow on late the “gold of civilization”. Rochelle motioned that we sponsor a vendor table at the NJEHA conference 1st week in March 3rd, 4th, 5th, at the same price that we paid last year. Second by Bob Uhrik and unanimously approved. Treasurer Steve Papenberg will fill out the form for the vendor table and pay the fee from our funds.*

*NJ State DOH has a group to revisit the food code. Looking to adopt the federal model code. Bill Manley will be at the meeting.*

*Other Business: John provided a hand out on GASP literature passed around inviting us to join.*

*Adjournment was motioned by Bob and 2nd by John and unanimously approved.*

*Adjournment: 2:30 p.m.*

*Next meeting is February 2, 2019*

*Respectfully submitted,*

*Rochelle Evans*