



# **NEW JERSEY LOCAL BOARDS OF HEALTH ASSOCIATION**

**Regular Meeting Location**  
**South Brunswick Municipal Building**  
**540 Ridge Avenue**  
**South Brunswick, New Jersey**

**P.O. Box 5069**  
**Kendall Park, NJ 08824**

Date: July 7, 2018

## **MINUTES**

Meeting called by: Christine Harris, President  
Call to order: 10:58

*Pledge of Allegiance:*

**Members Present:** Christine Harris, John Saccenti, Michael Richmond, Levine Harris, Valarie Williams, Paul Roman, Joe Principe, Stephen Papenberg and Jo Hochman.

**Members Absent:** Nancy Wilson, Rochelle Evans, Ken McCormick, Bob Uhrick.

**Motion for Approval of June 9, 2018 meeting minutes** 1<sup>st</sup> Steve and 2<sup>nd</sup> Harris unanimously approved with name correction and inclusion of financial information.

### **Discussion Topics:**

#### **President's Announcements:**

- 2018 Public Health Forum, Mercerville, NJ; sponsored by (OLPH/NJACCHO) was attended by Christine and Paul.
- Review "Wild Apricot" online. Discussion ensued; program does not accept vouchers/purchase orders; while cost and work savings is reflected in membership recruitment and retention. Membership was requested to go on line and review Wild Apricot's web site and be prepared to make a final decision when we return in September,
- Review updated orientation manual
- Discuss position for proposed Bill 1704\_11 (to dissolve LBH in townships with a population of 30,000 or less and allows the governing body to act as the LBH).

#### **Legal – Attorney Michael Richmond:-**

Senate Bill No. 1704 was presented by Senator Steve Oroho from Morris, Sussex and Warren County. The bill has not been assigned to a committee for a hearing, so we should not take any action at this time. I will include this bill in my article, so that local boards of health will be aware. The function and purpose of the boards of health's evidently has become diffused. This may be the time for local boards of health to think about their relationships with their governing bodies and that we are here to help and make recommendations about what they can do. A copy of my original memo has gone to Lisa. It has been presented to the League of Municipalities Committee. Consensus was that we should emphasize the importance of local boards of health and make recommendations for how to recruit local board of health members.



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*Orientation Manual - Michael explained the changes that define the forms of government that are contained in the latest draft. Michael recommended that we select a monthly meeting to use as a working meeting to make final changes to this document. Christine suggested that we make it our September meeting. We will ask Lisa to submit any recommendations that they may have before the September 15th meeting.*

**Membership Committee:** *Steve Papenberg, John Saccenti, Paul Roman- So far, we have 73 boards and 4 individual members; there were 8 new members this year.*

**Communication - Newsletter:** *Valarie Williams - All information for the newsletter will be in before the 16th. Additional articles will be submitted to Valarie by board members.*

**Reports by Ex-Officio Members:** *Bob Uhrich – Absent.*

**Report State legislative liaison :** *Jo Hockman - Opioid addiction issues are still being discussed. Towns are preparing for the new Marijuana laws. Narcan is being considered for libraries.*

**PHACE:** *Paul Roman/Steve Papenberg - Meeting was held June 28th in Warren, N.J.; they are working on an agenda for a future meeting with the commissioner for health. Three key issues are being considered: marijuana, childhood vaccinations and funding. No date has been set thus far for this meeting. Legislation Day was attended by Paul and Christine where they were able to distribute literature. PHAC is having a conference in Newark at Rutgers on October 2<sup>nd</sup>. Paul wrote a letter to Kevin McNally regarding the need for reinstatement of the PPHF funding to local health departments and he also testified before the NJ State Assembly for same. NJPHA is looking for nominations for Awards. NJ Health Care and Public Health Collaborative is a new model for a Coalition between Health Care Emergency Management Systems and Health Care in New Jersey; they are still looking for people to serve on this coalition.*

**Treasurer's Report:** *Stephen Papenberg- There were no new expenditures before today. Current balance is \$12,833.61 as of June 30th. Steve passed out a spread sheet of our 6-month spending pattern to-date for this year.*

**Other Business/Open Discussion:** *None.*

**Motion to Adjourn** - *made by Harris and 2<sup>nd</sup> by Steve with unanimous vote.*

**Adjournment: 1:45 pm**