



## **NEW JERSEY LOCAL BOARDS OF HEALTH ASSOCIATION**

**Regular Meeting Location**  
**South Brunswick Municipal Building**  
**540 Ridge Avenue**  
**South Brunswick, New Jersey**

*Meeting Minutes May 2, 2020*

**P.O. Box 5069**  
**Kendall Park, NJ 08824**

*10:30 am – 1:00 pm*

### **MEETING MINUTES**

*Meeting called by Christine Harris, President*  
*Call to order at 10:34 am, Pledge of Allegiance*

*Zoom Telecommunication: Member roll call: 814-214-5494 host John Saccenti*  
*Christine Harris, Jo Hochman, Joan Valez, Michael Richmond, John Saccenti, Steve Papenberg, Laura O'Reilly-Stanzilis, Dr Harris Levine Bob Uhrick Paul Roman, Nancy Wilson, and Rochelle Evans*

*Motion for Approval of April 11, 2020 meeting minutes 1<sup>st</sup> Steve Papenberg; 2<sup>nd</sup> John Saccenti.*

### **Discussion Topics:**

#### **President's Announcements:**

- *Emailed Michael Dorsey at the League, no response.*
- *Carey is working on redesigning our website which also has webinar capability.*
- *On our website: COVID-19 Resources: Community Food Bank of NJ, American Red Cross and AIHA Guidance Document -Recovering from COVID-19 Building Closure.*
- *Adding a subcategory under **COVID-19 Resources** titled **Local Health Leader**, 1 link from Maplewood LHD acknowledging HO & nurse Educator Ms. Davenport. Instructions sent to Annmarie to distribute a notification to all LHD requesting the pandemic efforts.*
- *Zoom BOH meeting require public notification and information.*

*Membership Committee - Steve Papenberg, John Saccenti, and Paul Roman. Currently 54 including 3 new members.*

*Legal Attorney Michael Richmond: Suggested using CDC website update on quarantine requirements and procedures.*

*Communication - Newsletter – Laura O'Reilly-Stanzilis- discussed website,*

*Reports by Ex-Officio Members – Bob Uhrick working on corona assignments. Suggested that the EOP be brought to the LHD also for signing off.*

*Report State Legislative Liaison: Jo Hochman: Discussed decontamination of emergency and other public service vehicles. Discussed Emergency Operations Plan and Emergency Support Function 8.*

*PHACE- Paul Roman, Steve Papenberg: Paul discussed reconnecting with ANJEC (Association of New Jersey Environmental Commissions).*

*Governor issued a Public Health Proclamation. Announced \$5mil COVID-19 Crisis Response Funding for LHD.*



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Treasurer's Report- Stephen Papenberg- submitted updated membership list by email.

Bal. April 2020 \$,8007.23  
Deposits: \$1,635.00  
Bill for website: \$987.44  
Balance: \$8,654.79

### Other Business/Open Discussion:

*Nancy to discuss COVID 19 cleaning and sanitizing processes*

### **Adjournment:**

- *Dr. DiFerdinando indicated that the terms "quarantine" and "isolation" are being used differently.*
- *Creation of non-congregate living facilities- places for persons without home to go to continue convalescence from COVID-19.*
- *Contact tracing will be done with a regional focus, organized by the counties, and implemented by the health departments.*
- *Several health departments have begun massive contact tracing.*
- *Discussions on planned testing.*
- *Discussed having conversations with NJACCHO in funding determinations.*
- *Discussed concerns about LBH not being involved in emergency management activities. Annex 11 in the Emergency Operations Plan stipulates BOH inclusion in this activity.*
- *Discussed several upcoming webinars from NJPHA.*
- *HD issued new guidelines for LHD and HO for rabies clinics, vaccinations.*
- *Cottage Bill signed by Governor being held due to COVID.*
- *Include emergency preparedness in the Orientation Manual.*
- *Information on environmental health sanitation and cleaning of workspaces placed on our website.*

*Motion to adjourn by Steve, 2<sup>nd</sup> by John @ 1:40 pm.*

*Minutes by Christine Harris*