MINUTES

Meeting called by Christine Harris, President
Call to order: 11:00 a.m.; Pledge of Allegiance

Member roll call: Christine Harris, John Saccenti, Dr. Harris Levine, Michael Richmond, Paul Roman, Rochelle Evans, Robert Uhrik and Steve Papenberg.

Absent: George DiFerdinando, Jo Hochman, Laura O’Reilly-Stanzilis, Nancy Wilson and Valarie Williams

Motion for Approval of September 7, 2019 meeting minutes 1st Harris Levine 2nd Steve Papenberg, unanimously approved.

Discussion Topics:
President’s Announcements:
- October 4th Paul, Rochelle and I attended NJPHA 2019 Annual Conference
- Fall Newsletter is ready and will be distributed next week.
- Michael drafted the process for the Orientation Manual on Developing Ordinances.
- Annual League of Municipalities Convention, on November 19, 20, and 21st...Christine will be speaking on Wednesday November 20, 2019 and NJLBHA Newsletters will be distributed.

Legal – Attorney Michael Richmond:
2. Our application for affiliation has been submitted.
3. Michael, Paul and Christine are planning on attending Camden County HD Annual Conference on October 16th advocating for the state Association and the need for creating boards of health.
4. Discussed the merits of providing needed medications and services, i.e. public health, in conjunction with emergency management, to the community during emergencies.
5. Discussed Sustainable Jersey health module.

Membership Committee - Steve Papenberg, John Saccenti, and Paul Roman.

Communication - Newsletter – Laura O’Reilly-Stanzilis (absent)
The Newsletter awaiting final review before release. John discussed in length the process of disseminating information on the upcoming award dinner.
Reports by Ex-Officio Members – Bob Uhrik
Reported on the NJ Environmental Health Conference Meeting and a regional conference – Northeast States Environmental Health-Yankee Conference.

Report State legislative liaison : Jo Hochman (absent)

PHACE - Paul Roman, Steve Papenberg: Paul - Status of the letter of endorsement from OLPH to acquire grant funding targeting BOH registration questionnaire.

Treasurer's Report - Stephen Papenberg
Reported that the current bank balance= $10,766.80. IRS filing is in progress.
Webmaster Carry will be given a $300 prepaid card to pay for Association services and materials as needed. Account receipts will be submitted.

Other Business/Open Discussion:
Steve to discuss and follow-up with the DCA questions.
Paul shared an article: “Creating a Taxonomy of Local Boards of Health Based on Local Health Departments’ Perspectives.”

December 2019 Award Dinner:
Nominating committee: Christine, Paul, Harris and John; Nominations must all be in by November 1st.

Next meeting December 7th will be at John’s house.

Grants:
Michael is checking with Sustainable New Jersey for grant funding.
Paul advised that we should contact CDC directly for grant funding.

Adjournment:
1:40 p.m.

Respectfully submitted
Rochelle Evans