



NEW JERSEY LOCAL BOARDS OF HEALTH ASSOCIATION

**Regular Meeting Location
South Brunswick Municipal Building
540 Ridge Avenue
South Brunswick, New Jersey**

**P.O. Box 5069
Kendall Park, NJ 08824**

*October 5, 2019
10:30 am – 1:00 pm*

MINUTES

*Meeting called by Christine Harris, President
Call to order: 11:00 a.m.; Pledge of Allegiance*

Member roll call: *Christine Harris, John Saccenti, Dr. Harris Levine, Michael Richmond, Paul Roman, Rochelle Evans, Robert Uhrik and Steve Papenberg.*

Absent: *George DiFerdinando, Jo Hochman, Laura O'Reilly-Stanzilis, Nancy Wilson and Valarie Williams*

Motion for Approval of September 7, 2019 meeting minutes *1st Harris Levine 2nd Steve Papenberg, unanimously approved.*

Discussion Topics:

President's Announcements:

- *Sept. 23rd Attended NJDOH 2019 Health Summit – Maternal Outcome Matter.*
- *October 4th Paul, Rochelle and I attended NJPHA 2019 Annual Conference*
- *Fall Newsletter is ready and will be distributed next week.*
- *Michael drafted the process for the Orientation Manual on Developing Ordinances.*
- *Annual League of Municipalities Convention, on November 19, 20, and 21st...Christine will be speaking on Wednesday November 20, 2019 and NJLBHA Newsletters will be distributed.*

Legal – Attorney Michael Richmond:

1. *Status of the legal video for our website - in progress.*
2. *Our application for affiliation has been submitted.*
3. *Michael, Paul and Christine are planning on attending Camden County HD Annual Conference on October 16th, advocating for the state Association and the need for creating boards of health.*
4. *Discussed the merits of providing needed medications and services, i.e. public health, in conjunction with emergency management, to the community during emergencies.*
5. *Discussed Sustainable Jersey health module.*

Membership Committee - Steve Papenberg, John Saccenti, and Paul Roman.

Communication - Newsletter – Laura O'Reilly-Stanzilis (absent)

The Newsletter awaiting final review before release. John discussed in length the process of disseminating information on the upcoming award dinner.



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Reports by Ex-Officio Members – Bob Uhrik

Reported on the NJ Environmental Health Conference Meeting and a regional conference – Northeast States Environmental Health-Yankee Conference.

Report State legislative liaison: Jo Hochman (absent)

PHACE- Paul Roman, Steve Papenberg: Paul - Status of the letter of endorsement from OLPH to acquire grant funding targeting BOH registration questionnaire.

Treasurer's Report- Stephen Papenberg

Reported that the current bank balance= \$10,766.80. IRS filing is in progress.

Webmaster Carry will be given a \$300 prepaid card to pay for Association services and materials as needed. Account receipts will be submitted.

Other Business/Open Discussion:

Steve to discuss and follow-up with the DCA questions.

Paul shared an article: "Creating a Taxonomy of Local Boards of Health Based on Local Health Departments' Perspectives."

December 2019 Award Dinner:

Nominating committee: Christine, Paul, Harris and John; Nominations must all be in by November 1st.

Next meeting December 7th will be at John's house.

Grants:

Michael is checking with Sustainable New Jersey for grant funding.

Paul advised that we should contact CDC directly for grant funding.

Adjournment:

1:40 p.m.

*Respectfully submitted
Rochelle Evans*