



# **NEW JERSEY LOCAL BOARDS OF HEALTH ASSOCIATION**

**Regular Meeting Location**  
**South Brunswick Municipal Building**  
**540 Ridge Avenue**  
**South Brunswick, New Jersey**

**P.O. Box 5069**  
**Kendall Park, NJ 08824**

*September 15, 2018*  
*10:30 am – 1:00 pm*

## ***Minutes***

*Meeting opened by Christine Harris, President*  
*Call to order: 10:55 am*  
*Pledge of Allegiance*

### **Member roll call:**

*Present: Christine Harris, Paul Roman, John Saccenti, Ken McCormick, Steve Papenberg, Laura O'Reilly, Nancy Wilson, Rochelle Evans and, Michael Richmond, J.D.*

*Absent: Valarie Williams, Jo Hochman, Dr. Harris Levine and Bob Uhrich.*

*Motion for Approval of July 7, 2018 meeting minutes 1<sup>st</sup> John S. 2<sup>nd</sup> by Steve Papenberg. Motion to approve by John Saccenti as amended (removal of a duplicate paragraph) . Minutes were unanimously approved.*

### **Discussion Topics:**

#### **President's Announcements:**

- *NJPHA Annual Conference, Newark NJ, October 2, 2018*
- *LBH Conference, Camden NJ, October 9, 2018*
- *Concentration on Updating Orientation Manual*

*New Jersey Public Health Association: The New Jersey Public Health Association will be presenting to John S , The Annual President's Award at their annual conference on October 2nd at the Rutgers University Paul Robeson Center in Newark, New jersey. Volunteers to set up a table: Laura will prepare hand out information for the display table, John will print out the nomination forms and news letters, Laura will purchase display holders, Nancy put up our display for the board for the board to review and Paul will add upgrades to the display.*

*LBOH Conference in Camden County, October 9th. President Harris, John, Michael and Paul plan to attend. We will have a table for the attending board membership. We will also bring our display. Nancy pointed out that these events offer perfect opportunities to raise awareness about our organization and how it benefits local health departments throughout the state.*

*Orientation Manual- President Christine handed out her recommended changes to the board members present. The draft was reviewed by all present.*

*Legal – Attorney Michael Richmond: Review and discussion of recommended changes to the orientation manual.*



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Membership Committee - Nancy Wilson, Steve Papenberg, John Saccenti, Paul Roman:  
73 boards and 4 individuals. Steve is going to reach out with Paul and Nancy. Most of our Boards come from Bergen County and Monmouth County.

Communication - Newsletter – Valarie Williams was absent  
The Summer Newsletter #2 did get was not distributed and Paul Romans article “Rats Bats and Cats” was missing. The process for producing the newsletter was reviewed; Laura will send our G-mail account to Christine and send copies of the list of e-mails that she has to Christine and John. Municipal Clerks will be added to our mailing/e-mail list so that a more comprehensive distribution of our newsletters will take place.

Reports by Ex-Officio Members – Bob Uhrich, absesnt  
Report State legislative liaison : Jo Hochman, absent

PHACE- Paul Roman/Steve Papenberg- Two major agenda items were:

- Legalization of Marijuana
- Attempt to get PHACE and LPH on the new commissioner’s agenda. Issue: Re-establish the authority of the Public Health Council...The next PHACE meeting will be held at this location next Friday.

Treasurer’s Report- Stephen Papenberg- There was one expenditure for Carry to \$467.25 to update the web. August Bank Bal= \$13,215.36., \$320 thus far this year for our monthly meetings. motion to accept by Ken, 2nd by Paul, unanimously approved.

Other Business/Discussion:

Paul Roman:

1. Up-coming Election: Review of history. All officers were grandfathered in for the current year. The cycle is a two-year term. John described the process. At our annual meeting in January should be our next election. Motion by John seconded 2nd by Laura, unanimously approved to go into closed session: Bylaws and fees were discussed.
2. Cottage Industry-
3. Vaccines Bill-
4. NJLBHA at League of Municipalities Magazine-
5. PH Funding & US PHService - is being de-funded by 38% by Trump Admin. money being taken into ICE. Reserve Officers Association is working to save those jobs and public health services.

Motion to adjourn by Ken, 2nd by John, unanimously approved.

Adjournment: 1:22 p.m.