



## **NEW JERSEY LOCAL BOARDS OF HEALTH ASSOCIATION**

**Regular Meeting Location**  
**South Brunswick Municipal Building**  
**540 Ridge Avenue**  
**South Brunswick, New Jersey**

**P.O. Box 5069**  
**Kendall Park, NJ 08824**

*September 19, 2020*  
*10:30 am – 1:00 pm*

### **MINUTES**

*Meeting called by Christine Harris, President*  
*Call to order: 10:40 am; Pledge of Allegiance*

*Zoom Telecommunication: 859 4870 1969 host John Saccenti*

*Member roll call: Christine Harris, Joan Valez, John Saccenti, Laura O'Reilly-Stanzilis, Michael Richmond, Paul Roman, Robert Uhrig, Dr. Ross Zbar and Steve Papenberg.*

*Absent: Dr. George DiFerdinando, Rochelle Evans, Jo Hochman, Nancy Wilson, and Dr Harris Levine.*

*Motion for Approval of July 11, 2020 meeting minutes 1<sup>st</sup> Steve, 2<sup>nd</sup> John, unanimously approved.*

### **Discussion Topics:**

#### **President's Announcements:**

- *Welcomed Dr. Ross Zbar, new member.*
- *Montgomery BOH Pres. Dr Jeremy Greyson will be joining us next month.*
- *Attended the Child Health and Well-Being Research Group Zoom forum, sponsored by Rutgers Academic Affairs on Wednesday August 5<sup>th</sup>. Dr. G. DiFerdinando was a panelist.*
- *Summer Newsletter produced and emailed to all health officers for board distribution.*
- *Michael and Paul are working on updating the Association's Bylaws.*
- *Discussed changing website server to [Sendinblue.com](http://Sendinblue.com) for 300 emails a day or to one costing \$12.00 per month.*
- *The de Beaumont Foundation, Public Health National Center for Innovation, federal agencies, CDC, and a task force of PH experts issued the 2020 Revision of the 10 Essential Public Health Services.*
- *For discussion - Michael and Paul, updating our Bylaws.*
- *Classmarker -website examination component- annual renewal \$198.00, agreed upon and paid.*
- *Determine meeting dates for remainder of the year.*
- *Need to resolve issue for card payment for our web manager.*
- *Meeting dates: October 10, 2019. Will canvas all members for remainder of year meeting dates.*

*Membership Committee - Steve Papenberg, John Saccenti, and Paul Roman list of membership will be distributed to review for potential new membership. Mailing of membership renewal letter and invoice upcoming in November.*

#### **Legal Attorney Michael Richmond:**

1. *Anticipates that the revised 10EPHS will be officially adopted by the NJDOH. Our Orientation Manual should be updated accordingly.*
2. *Sustainable Jerseys Gold Health Standard is developing the baseline questions for municipalities for Gold Health Program, regarding data collected, local or county level.*



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3. *Need to identify approximately 70 small townships with the governing body acting as the board of health and communicate BOH function and responsibilities.*
4. *Article submission to the League Magazine will be done at a later time allowing for additional analysis of how the pandemic has affected public health.*

Communication - Newsletter – *Laura O'Reilly-Stanzilis: Newsletter distributed and will expand calls for articles. NJ Health Collaborative, a multisector collaboration, will promote our organization. Upcoming event discussing COVID-19 and Flu shots with Epidemiologist.*

*Raised and discussed the possibility of members attending Zoom meetings with website pre-registration. John and Michael to create a 45 min presentation on public health issues.*

*Motion by Laura and seconded by Steve to go with the serving providing email at a cost of \$12/month for email distribution.*

Reports by Ex-Officio Members – *Bob Uhrik: NJEHA concerns about license renewal and CEUs.*

Report State Legislative Liaison: *Jo Hochman: Absent*

PHACE- *Paul Roman, Steve Papenberg:*

1. *NJLBHA is co-sponsoring the NJPHA webinar on Response, Recovery and Resilience during COVID-19, October 14th. Paul Roman is on the panel.*
2. *Mentioned Commissioner Persichilli's Assembly Budget Testimony on September 20, 2020.*
3. *Mentioned his letter sent to the NJ Senate President, Assembly Speaker, Budget & Appropriations, and Health Chairs, requesting, and advocating for public health funding. To date, there has been no response from legislators. The letter was picked up by local news media but has yet to be reprinted.*

Treasurer's Report- *Stephen Papenberg- submitted by email and distributed.*

*Balance as of August 30: \$9,475.73*

*Bills: \$ 563.05 Motioned for payment by Paul, 2<sup>nd</sup> by Michael and unanimously approved.*

Other Business/Open Discussion:

*Discussed contract tracing.*

1. *Concerns of the public reluctance to answer questions due to a lack of understanding/knowledge and intent usage of personal data, invasion of privacy and poor interviewer skills.*
2. *Data collection and analysis applications.*

*Discussion on updates to the Bylaws. For consideration, Michael will draw up 2 proposals on membership. League of municipalities will be held in November 2020.*

**Adjournment at 1:40 pm:** *Motioned by John 2<sup>nd</sup> by, Steve and unanimously approved.*

*Minutes prepared by Christine Harris*