



## **NEW JERSEY LOCAL BOARDS OF HEALTH ASSOCIATION**

### ***Regular Meeting Location***

#### ***South Brunswick Municipal Building***

*540 Ridge Avenue \* South Brunswick, New Jersey*

*P.O. Box 5069 \* Kendall Park, NJ 08824*

### **EXECUTIVE COMMITTEE (EXCOM)**

#### **MEETING MINUTES**

**April 9, 2022 \* 10 am \* By Zoom**

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1. Call to Order: 10:10 am
2. Salute to the Flag
3. Attendance
  - Voting EXCOM Members Present – Paul Roman, John Saccenti, Joan Valas, Steve Papenberg, George Diferdinando
  - EXCOM Excused: Jeremy Grayson
  - Past Presidents Present (other than Elected Officers) – Christine Harris
  - Staff Present (Legal Counsel, Paid Secretary, Webmaster, Interns) – Julie Moy
  - Liaisons Present – Robert Uhrik, NJEHA, Jo Hochman, Councilwoman and NJLM Liaison
  - Guests Present – Steve Ember, Middlesex Board of Health, Gloria London, Winslow Township BOH, Gail Parson-Cooper, Winslow Township BOH, Vitelese Hutton, Winslow Township BOH, Ethel Dabney, Winslow Township BOH, Harriet Weil, Deptford Township
  - Absent – Laura O'Reilly–Stanzilis, Dianna Lachman
4. *Approval of Minutes of Previous Meeting(s)* – March 12, 2022  
Meeting minutes dated March 12, 2022 – MSP: Valas, Diferdinando
5. *Secretary's Report* –None
6. *President's Report*  
President Roman reported on Michael Richmond's death; he announced the time and date of the service. Comments were made by Members in memory of Mr. Richmond.

President Roman reported that this was Public Health week, April 10, 2022. Don Wienbaum, immediate past president of the NJ Public Health Association, who also works with President Roman on public health issues, obtained a proclamation from the Governor. President Roman read a portion of the proclamation; this will be posted on our website.

President Roman reported that he was contacted by Marconi Gapas, President of NJACCHO and Union Township/County Health Officer. Mr. Gapas sent President Roman information to distribute to NJLBHA Members. He reported that the NJACCHO met with Senator Vin Gopal to discuss public health priority funds lost in 2011. The group would like to get back funding. President Roman was finally able to meet with Senator Gopal about ten days following that meeting, on behalf of NJLBHA, PHACE and the whole public health community. President Roman reported that Senator Gopal talked about proposing a draft bill to re-institute public health priority funds and amend the State Constitution mandating that public health priority funds is part of State budget annually. They discussed this issue along with, education and other issues. President Roman testified before the



Assembly Budget Committee and will also testify before the Senate Budget Committee; he will request 12 million dollars and explained why.

President Roman reported that he has not heard back from Norwood's Board as to whether they will join NJLBHA.

7. *Executive Vice President's Report* – John Saccenti  
EVP Saccenti did not have anything to report.

8. *Treasurer's Report* – Steve Papenberg  
Mr. Papenberg provided his financial report.

9. *Presentation and Approval of Bills*

Bills outstanding: Traveler's Insurance for \$271. Mr. Papenberg has been trying to file with the IRS for the e-post card, but access is continually being denied. He has been trying to reach the IRS, unsuccessfully.

The motion to authorize payment of the insurance bill for \$271 – MSP: Valas, Harris

10. *Legal Counsel's Report*

President Roman reported that Mr. Richmond was working with Ms. Harris on information regarding advisory boards. He reported that Bill S652 has been re-introduced. This Bill will allow towns with population under 30,000, the elected Governing Body to be or serve as the Board of Health. Ms. Harris did not have the opportunity to work with Mr. Richmond on this issue; new information was not included in the orientation manual. President Roman will send Ms. Harris his notes from discussions with Mr. Richmond. Mr. Richmond was to work on video for the website; Ms. Harris does not believe this was started or completed. Mr. Saccenti will ask Mrs. Richmond about the videos at a later date.

President Roman reported that he still has not gotten to the Bank of America in Princeton to add his signature to accounts.

11. *Committee Reports*

a) *Membership*

Mr. Papenberg reported that we currently have 45 members.

b) *Legislative*

President Roman already provided information on his meeting with Senator Gopal. He hopes to meet with Senator Vitale and Assemblyman Herb Conaway.

President Roman reported that he spoke with Lauren Skowronski from The College of NJ's (TCNJ) Sustainability Institute. She is the Program Director for Community Engagement.

c) *Communications*

President Roman reported that he plans to complete the internship application for Kean and Rutgers Universities within the next two weeks.



President Roman reported that he spoke with Cary Chelenza regarding her research on using Constant Contact, produce and pricing. She also looked into Survey Monkey, its product and pricing.

Ms. Valas spoke about the need for a program such as Constant Contact to help get information out.

Ms. Harris stated that our minutes need to be on the website. Ms. Moy will send to Ms. Chelenza to post after they have been approved. Ms. Moy will also send her the NJPHA Proclamation to have posted on the website.

Mr. Uhrik reported on the NJ Environmental Health Association (NJEHA) March Conference; 2022 exceeded the number of 2020 attendees. Mr. Uhrik reported that NJEHA's elections have been postponed; current President elect is Virginia Wheatley, she is NJ State Health Dept. staff member and will become next President of NJEHA.

National Environmental Health Association (NEHA) Regional Vice President, Larry Ramdin has obtained and won the 2<sup>nd</sup> Vice President spot for NEHA, with the potential of becoming President in four years.

#### 12. *PHACE (Public Health Associations Collaborative Effort) Report*

President Roman reported that they last met on March 28, 2022; they were going to invite Mr. Richmond to the next meeting to discuss formalizing PHACE. They are trying to turn PHACE into a 501(c)3, which would allow PHACE to apply for grants, receive donations and become a legal structure. There was continued discussion on PHACE and the formalization of the organization. President Roman stated that PHACE is comprised of six organizations; each has three representatives. Kevin Sumner is our facilitator. President Roman and Dr. Diferdinando will further discuss off line. Mr. Saccenti suggested that they establish the By-Laws before they form the corporation.

Dr. Diferdinando reported on the Institute; there are three groups at Rutgers that are jockeying to be selected as the incubator for the Institute.

President Roman reported that NJACHOO received a grant for the 21<sup>st</sup> century study.

#### 13. **Old Business**

*Social Media Accounts* – President Roman stated that we are having difficulties in accessing the Facebook, Twitter and LinkedIn accounts. President Roman will reach out to Ms. Chelenza and Ms. O'Reilly-Stanzilis.

#### *League of Municipalities*

President Roman reported that NJLBHA has tried to join the League three times, however unsuccessfully. He would like Ms. Hochman to bring this group to the League's attention. Ms. Hochman will remain as our League of Municipalities' representative.

Dr. Diferdinando provided an update on the current status of COVID.



Dr. Diferdinando gave an update on the cannabis issues. He provided a link to information on studies; he and President Roman will discuss off line as to whether it should be posted on our website.

*By-Laws*

President Roman sent EXCOM members the amended By-Laws. It has been posted on the website.

*Guest Comments:*

Mr. Saccenti asked the Winslow group to consider renewing their membership.

*In Memory of Michael Richmond*

President Roman asked EXCOM members if they were interested in doing something in memory of Mr. Richmond. Mr. Saccenti suggested we think about creating a scholarship or an award in his memory; Mr. Uhrig agreed. We will discuss at next meeting. President Roman will send a sympathy card on behalf of LBHA.

*Miscellaneous*

Mr. Papenberg announced that he will be attending the Montgomery Board of Health meeting to assist with their orientation for their new Board Members. He will use our Board of Health orientation manual.

Per President Roman, Colleen McKay Wharton, Rutgers University will be updating questions and will work on the video to reflect the updated orientation manual.

President Roman announced that the NJ Public Health Association has selected Dr. DiFerdinando as one of the two recipients of the Sullivan Award. President Roman has been selected as one of the two recipients of the Hunt Award. President Roman has been also been selected as one of three recipients for the National Association of EMTs Advocate of the Year award. He has also been chosen to facilitate six congressional meetings on April 5, 2022.

14. *Announcement of Next Meeting Date, Time, and Place*

**May 21, 2022 at 10 am by Zoom**

15. *Adjournment*

The motion was made to adjourn at 11:53 am; MSP: Harris, Saccenti

Respectfully submitted,

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Julie M. Moy  
Recording Secretary