



NEW JERSEY LOCAL BOARDS OF HEALTH ASSOCIATION

Regular Meeting Location

South Brunswick Municipal Building

540 Ridge Avenue * South Brunswick, New Jersey

P.O. Box 5069 * Kendall Park, NJ 08824

EXECUTIVE COMMITTEE (EXCOM)

MEETING MINUTES

April 15, 2023 * 10 am * By Zoom

EXECUTIVE COMMITTEE (EXCOM)

1. Call to Order – 10:11 am

2. Salute to the Flag

3. Attendance

- *Voting EXCOM Members Present* — Paul Roman, John Saccenti, Steve Papenberg, George DiFerdinando, Robert Uhrik
- *Past Presidents Present* (other than Elected Officers) — Christine Harris, Laura O'Reilly–Stanzilis
- *Staff Present* (Legal Counsel, Paid Secretary, Webmaster, Interns) — Julie Moy
- *Liaisons Present* —
- *Guests Present* — Ken Laloma (Dept. of Health), Steve Ember (Middlesex BOH), Daryn Martin, (Union BOH), Derrick Webb
- *Excused* — Jeremy Grayson, Joan Valas
- *Absent* — Diana Lachman

4. Approval of Minutes of Previous Meeting(s)

February 18, 2023 – MSP: DiFerdinando, Papenberg

5. Secretary's Report – Including Correspondence – None

6. President's Report

President Roman reported that President Biden ended the National COVID emergency effective May 11, 2023. Congress has already terminated certain emergency functions, pursuant to the emergency acts and regulations that have been put in place. The Federal Depts. are trying to figure out how they are going to adjust and decide what programs will be terminated. There will be a lot of negative consequences affecting Medicaid. Dr. DiFerdinando provided details of their program termination process. He discussed other areas, such as the eviction moratorium for housing. Princeton has a large number of residents who owe over \$10,000 in back rent who are facing eviction.

President Roman reported on the Cannabis Regulatory Commission (CRD); he wrote a comment with input from Dr. DiFerdinando, Mr. Saccenti and Karen Blumenfeld. President Roman sent the comment to the CRC twice by postal mail and both times it was returned and by email. He does not know if the CRC has received our comments. President Roman asked this Board if s/he has received an update as to whether a vote has been taken regarding cannabis consumption lounges. It is Dr. DiFerdinando's understanding is that the lounges are moving forward.

President Roman reported that he met with Lauren Skrowski from Sustainable Jersey. Sustainable Jersey is awarding Gold Stars to those Municipalities who meet the requirements for the Health Gold Stars. Five towns have obtained their Gold Stars so far. Sustainable Jersey will be hosting



their summit May 4, 2023 in Holmdel, NJ. President Roman requested a complementary exhibit table; he is waiting for a response.

President Roman reported that the PHACE Conference will be held on April 20, 2023. There are approximately 150 are registered to attend. Ms. Stanzilis provided details of the event.

President Roman reported that the New Jersey Public Health Association Annual Conference and Awards Ceremony will be held on April 21, 2023. Dr. DiFerdinando and President Roman are award recipients at the event. We will have an exhibitor table at the event.

Institute

President Roman reported that he and Mr. Saccenti has applied to become a Director on the Founding Board of Directors. President Roman reported that he was one of the few who were interviewed by the Institute and the link can be found on their website.

President Roman reported that he has been elected as Chairman of the Public Health Council. (PHC). They currently have seven members. Their By-Laws have been approved on an interim basis with the request for revisions from the Members. PHC made the recommendation to have the Dept. of Health look into funding for the school systems that do not have the funding to replace the HEPA filters for their ventilation system. Funding was made available for schools to apply.

7. Executive Vice President's Report – John Saccenti

Nothing to report.

8. Treasurer's Report – Steve Papenberg

Mr. Papenberg provided the financial report.

9. Presentation and Approval of Bills – Steve Papenberg

Mr. Papenberg presented the following invoices to be paid:

- Cary Chelenza \$400
- Julie Moy (February Minutes) \$100
- Travelers' Insurance \$271

The motion was made to authorize the payments: MS: DiFerdinando, Stanzilis

Roll call in favor: Roman, Papenberg, DiFerdinando, Harris, Stanzilis

President Roman reported that he received the receipts for the annual reports beginning 2019 to current year, which shows we paid into our corporation. Mr. Papenberg will send President Roman the bank statements. There was discussion on the issue with the debit card.

10. Legal Counsel's Report

President Roman stated he reported at the last meeting that he met with John Wisniewski, Esq. and provided his credentials. President Roman sent the drafted contract for the Board to review. Mr. Wisniewski will not charge NJLBHA his pro bono fee based on his friendship with President Roman.

The motion was made to accept Mr. Wisniewski's contract. MS: Saccenti, DiFerdinando



Roll all in favor: Roman, Saccenti, Papenberg, DiFerdinando, Harris, Stanzilis

President Roman will invite Mr. Wisniewski to our next meeting.

Ms. Stanzilis questioned the role for an attorney to assist NJLBHA. She is not in favor of providing training unless s/he is a member. The training is the value of this organization. Ms. Harris stated that at the last meeting, she made the motion that our training and re-certification be limited to our Member, however majority of the Board were not in favor of this suggestion. Ms. Harris is still in favor to offering training to members only. This was discussed at the last meeting. Continued discussion was tabled to the next meeting.

11. Committee Reports

a. By-Laws

b. Finance

President Roman reported that he sent an email to Linda Brown requesting a status regarding the NJACCHO grant. A check for \$5,000 should be issued shortly. There may be another grant cycle the next fiscal year.

c. Membership – Steve Papenberg

Mr. Papenberg reported that we have 54 members: 53 are full members and 1 individual.

Ms. Stanzilis opined, President Roman is doing a lot for PHACE and that we are all volunteers. PHACE should assist in promoting NJLBHA's membership. We need to speak with PHACE to assist with our recruitment. There was discussion on relationships between the BOH and the Health Officers. President Roman will schedule a meeting with PHACE to discuss a partnership.

d. Legislative

e. **Communications** – Including Newsletter(s) and Website

Internship – President Roman reported that he received four candidates from Anna Montero from Montclair State; none accepted. He received two additional candidates from Ms. Montero and will be reaching out to them. President Roman explained that the student would receive three credits for each semester, summer and fall. President Roman summarized the project we would like the intern to work on. If we do not secure a student from Montclair, President Roman has contacts at Fairleigh Dickinson University (FDU) and The College of New Jersey and Rowan University. Ms. Stanzilis has a relationship with FDU's intern program and will provide contact information to President Roman.

f. **Audit**

President Roman reported that he and Mr. Papenberg completed the cursory audit. The budget was approved at the March meeting.

g. Nominating (as necessary)

12. Liaison Reports – None



13. PHACE Report

President Roman reported that Don Weinbaum completed the incorporation and is now working on getting the 501(3)(C). President Roman and Mr. Weinbaum are working on the By-Laws and will meet to finalize them, and then present to the PHACE members. Ms. Harris asked how many of the PHACE members are working with them to get the work done. Per President Roman, four of the six are participating.

14. Old Business

Public Health Priority Fund Bills President Roman sent the template links advocating the passage of the S2413 and A4115 Bills for Members’ review. He will sign off our support on behalf of this Board if no one has an objection. President Roman asked the Members to review the templates and respond in support of the Bills.

Disability Network Initiatives

President Roman sent out information from Disability Network Initiatives in support for Public Health Workers. He mentioned that *DAWN Center for Independent Living* will be hosting webinars. Ms. Stanzilis provided details of webinars she will host for DAWN.

New Jersey Clinicians for Climate Action at the NJAAP (NJCCA)

President Roman sent information from NJCCA urging Governor Murphy to support the adoption of full advanced clean cars. Dr. DiFerdinando explained the purpose of this group. President Roman asked if this Board is interested in supporting them. President Roman took a poll; Board is not willing to support their request until there is more information available regarding clean cars.

Maternal and Child Health

President Roman sent Ms. Harris contact information for Rick Hager of the Department of Children & Families; she has not had the opportunity to reach out to Mr. Hager.

On Board Monthly Blast

President Roman was ambitious and had Ms. Chelenza send the *On Board* email blast twice a month. He asked Ms. Chelenza to begin sending the email blast once a month, beginning May 10, to help cut down on costs.

Meeting Dates for Second Half of the Year

President Roman provided list of proposed meeting dates from July to December. The next two meetings are May 20 and June 17.

July 15	September 16	November 18
August 19	October 21	December 9 at Mr. Saccenti’s home

Policy Work

Ms. Stanzilis commented that the policy work President Roman is doing is wonderful. She expressed her concerns for the future of this organization. Since she has joined, there has been a huge decrease in membership and participation. Ms. Stanzilis opined that with all the work President Roman is doing for PHACE and NJACCHO, they should be working on our behalf showing our value to the communities and the Local Boards of Health. There was discussion on



recruitment to increase membership. Mr. Papenberg commented that it may be time for us to have a strategic planning meeting. We currently have three available slots on EXCOM.

The Strategic Planning Subcommittee will consist of Mr. Papenberg, Mr. Saccenti and Dr. DiFerdinando.

Grants

President Roman stated we need funding. He asked Members for any contacts for grant information we can apply for. Mr. Saccenti stated that if we can find a grant, we can pay an administrative fee to someone to search and write the grant. Ms. Stanzilis stated that if we can get an intern, she is willing to mentor him/her to write a grant as their practicum. The intern can also research grants.

15. New Business

16. Educational Presentation (as necessary)

17. General Discussion

18. Announcement of Next Meeting Date, Time, and Place

Saturday, May 20, 2023 at 10 am by Zoom.

19. Adjournment

Motion to adjourn at 11:57 am: MSP: Harris, Papenberg

Respectfully submitted,

Julie M. Moy

Recording Secretary