



NEW JERSEY LOCAL BOARDS OF HEALTH ASSOCIATION

Regular Meeting Location

South Brunswick Municipal Building

540 Ridge Avenue * South Brunswick, New Jersey
P.O. Box 5069 * Kendall Park, NJ 08824

EXECUTIVE COMMITTEE (EXCOM)

MEETING MINUTES

January 21, 2023 * 10 am * By Zoom

1. Call to Order – 10:04 am
2. Salute to the Flag
3. Attendance
 - Voting EXCOM Members Present – Paul Roman, John Saccenti, Joan Valas, Steve Papenberg, Robert Uhrick
 - Past Presidents Present (other than Elected Officers) – Christine Harris, Laura O’Reilly–Stanzilis
 - Staff Present (Legal Counsel, Paid Secretary, Webmaster, Interns) – Julie Moy
 - Liaisons Present –
 - Guests Present – Ken Laloma, State Health Inspector, Steve Ember, Middlesex Borough
 - Excused – George DiFerdinando, Jeremy Grayson
 - Absent – Diana Lachman
4. **Approval of Minutes** of Previous Meeting(s) – *December 17, 2022*– MSP: Papenberg/Harris
5. **Secretary’s Report** – Including Correspondence – None

6. **President’s Report**

President Roman reported that in December 2022, Governor Murphy appointed ten members to the Opioid Recovery and Remediation Advisory Council. President Roman explained the mission of the Council. New Jersey will receive a portion of funding that is coming available from a nationwide settlement agreement from drug companies. This Council will oversee the distribution of funds. There are four departments involved: Attorney General, Commissioner of Health, Commissioner of Human Services and Commissioner of Children and Families.

President Roman reported on the Public Health Infrastructure Grant the NJ Association of County and City Health Officials (NJACCHO) received. The grant application deadline has been extended to January 20, 2023. Mr. Saccenti’s company has assisted some organizations with their application. A second year funding will be coming out for the next fiscal year.

President Roman reported that he will send Cary Chelenza’s invoices to Linda Brown at NJACCHO to request grant funding reimbursement for her services. He has to include a detailed write up to submit with the invoices. If granted, we will receive approximately \$3,500+.

President Roman reported on the County Health’s Ranking & Roadmap (CHR&R). Karen Bluminfeld came to us along with two other groups asking us to partner with them on a project she is working on with the University of Wisconsin. CHR&R will receive a grant for \$4,900 from the University and has offered the three partner groups, \$250 each. He explained how the partnership worked and what the organizations will do.

President Roman reported that Monmouth County Regional Health Commission is still looking for a Health Officer. Position has been marketed with a number of groups and put in our *On Board* newsletter; they only received one application from the entire state. The applicant was interviewed, but she ended accepting a position



in Rahway. David Kologinsky, Health Officer at Woodbridge offered to take the position part time. East Orange and Union County are also looking for Health Officers; there seems to be a shortage in the State.

President Roman reported that the New Jersey Public Health Association (NJPHA) will be hosting their annual educational conference on April 21, 2023 at Mercer Community College from 9 am – 1 pm where they will be handing out their awards. NJLBHA can set up a table at the event. Our NJPHA membership will expire this month; Mr. Papenberg will be receiving the \$250 renewal notice. Mr. Saccenti nominated President Roman for NJPHA’s Hunt Award for Advocacy and was successful. He asked members to consider attending; there is no fee for the event and lunch will be provided.

7. Executive Vice President’s Report – John Saccenti

Mr. Saccenti reported on the cannabis bill that would allow cannabis consumption in marijuana parlors, similar to smoking lounges. Mr. Saccenti opposes it; it contradicts the clean air act. He will send information to the members. President Roman agreed to communicate our opposition once Mr. Saccenti get information from Ms. Bluminfeld as to whom he should write.

8. Treasurer’s Report – Steve Papenberg

Mr. Papenberg provided financial report.

9. Presentation and Approval of Bills

- *Saccenti* (Commissioner’s Conference) \$237.43
- *Julie Moy* (December Mtg) \$100.00
- *Roman Conference and Supplies* \$186.66
- *NJPHA Membership Renewal* \$250.00

Additional expenditures include:

- Domain \$57.51
- USLI Insurance \$1,117
- Post Office (mailing) \$314

The motion was made to authorize the payments; MSP: Stanzilis/Valas

Abstain: Roman, Saccenti

Mr. Papenberg called Constant Contact; we are receiving the non-profit rate.

10. Legal Counsel’s Report

President Roman reported that he was contacted by two attorneys who are interested in working with NJLBHA:

- *John Wisniewski*, former member of the State Assembly, Deputy Speaker
- *Joseph Falk*, Esq. Partner at Moskowitz & McGown & Associates

President Roman sent informational packets to both and will schedule a meeting with each of them at a later date.

11. Committee Reports

- A. By- Laws – No report
- B. Finance – No report

C. Membership – Mr. Papenberg

Mr. Papenberg reported we have one new member, bringing totals to 64 full and 5 individuals.

President Roman revised the old membership letters and consolidated them to two letters. One letter is the annual recruitment letter that will go out to everyone on our mailing list; Ms. Chelenza will send out around



February 1st. Memberships expire March 31. The second letter will go to the Health Officers for those Boards who have not joined; this will be mailed June 1st. At the request of Ms. Chelenza, President Roman sent a letter to Shereen Semple asking for their State directory in an excel spreadsheet, if available. Mr. Saccenti has a list from their website and will send to President Roman and Ms. Chelenza.

D. Legislative

President Roman reported that the S2413, Public Health Priority Bill is not moving. He will meet with Senator Gopal to discuss. The Companion Bill in the Assembly is also not moving. President Roman would like to discuss with Senator Gopal, a bill which would mandate training for local boards that will be equivalent to our training program. This has been NJLBHA's goal since our conception. President Roman would like to offer with our \$95 membership fee, training for up to seven slots for training, over seven it will be \$20 per person. For non-members, the training fee would be \$20 each. Mr. Uhrik expressed his concern with the Governing Body being the Board of Health. Ms. Valas stated that when she was an elected official, she took training with a small number of other officials. Ms. Stanzilis stated that our concern should be membership engagement. There was continued discussion on mandating training. The hope is that if training becomes mandatory, the towns will create Boards of Health with qualified members instead of allowing the Governing Body to be the Board of Health as is currently provided for in Special Charter Municipalities.

E. Communications – Including Newsletter(s) and Website

Ms. Valas received President Roman's packet for Montclair State University's (MSU) intern program. She submitted to the department, it turns out her contact is no longer with MSU. MSU is going through changes. Ms. Valas will find out who is currently handling the program and reach out. She and President Roman will further discuss.

F. **Audit** – President Roman and Treasurer will collaborate for audit and budget soon (after Mr. Papenberg's eye surgery)

G. **Nominating** (as necessary)

12. Liaison Reports

Mr. Uhrik reported that New Jersey Environmental Health Association (NJEHA) will be hosting their conference March 5–7, 2023; he provided an update of activities. Philip Bujalski from Woodbridge has been appointed to the recent Board opening.

13. PHACE Report

President Roman reported that PHACE will be meeting, Monday, January 30, 2023. He had no additional information to report. Ms. Stanzilis will attend the Special Committee for the PHACE State Wide meeting for planning on January 26, 2023.

14. Old Business

Meeting Dates

President Roman has set the meeting dates for the 3rd Saturday of the month. March is a problem for Mr. Saccenti. Meetings will be as follows for the first half of the year, beginning at 10 am:

MSP: Saccenti/Valas

- February 18, 2023

- March 25, 2023



- April 15, 2023
- May 20, 2023
- June 17, 2023

Awards

President Roman stated that the New Jersey Public Health Association will be hosting their event on April 21, 2023 at Mercer County Community College . He opined that we should wait to host our awards events.

Rutgers University

President Roman stated that once we complete our application process with MSU, he will start up a conversation with Rutgers University for our Training Program.

Articles

President Roman is reminding everyone to submit articles of interest for the *On Board* newsletter. Articles should be sent directly to Ms. Chelenza. President Roman reported on the number of clicks for the emails.

Grants

President Roman asked members if they are aware of any grants we can apply for, please let the members know. He found information on the Dodge Foundation in Michael Richmond's documents; he will reach out to them.

15. **New Business** – No report

16. **Educational Presentation** (as necessary)

17. General Discussion

Mr. Papenberg stated that since USA Insurance policy has been paid, they are looking for additional information. He will call them to confirm.

18. **Announcement** of Next Meeting Date, Time, and Place

February 18, 2023 beginning at 10 am.

19. **Adjournment** – 11:25 am

Respectfully submitted,

Julie M. Moy, Recording Secretary