



NEW JERSEY LOCAL BOARDS OF HEALTH ASSOCIATION

Regular Meeting Location

South Brunswick Municipal Building

540 Ridge Avenue * South Brunswick, New Jersey

P.O. Box 5069 * Kendall Park, NJ 08824

EXECUTIVE COMMITTEE (EXCOM)

MEETING MINUTES

May 20, 2023 * 10 am * By Zoom

1. Call to Order at 10:20 am

2. Salute to the Flag

3. Attendance

- Voting EXCOM Members Present — Paul Roman, John Saccenti, Joan Valas, Steve Papenberg, Robert Uhrik
- Past Presidents Present (other than Elected Officers) —
- Staff Present (Legal Counsel, Paid Secretary, Webmaster, Interns) — Julie Moy
- Liaisons Present —
- Guests Present — Ken Laloma (Dept. of Health), Steve Ember (Middlesex BOH), Derrick Webb (NJACCHO)
- Excused — George DiFerdinando, Jeremy Grayson
- Absent — Diana Lachman, Christine Harris, Laura O'Reilly-Stanzilis

4. Approval of Minutes of Previous Meeting(s)

March 25, 2023 – MSP: Saccenti, Papenberg

April 15, 2023 – MSP: Saccenti, Papenberg

Dr. Valas abstained from both meeting minutes vote.

5. Secretary's Report – Including Correspondence – None

6. President's Report

President Roman reported that he was interviewed by Lilo Stainton, reporter for *NJ Spotlight*. President Roman spoke mostly about the structure of Public Health and Boards of Health in NJ.

President Roman reported on the April 20, 2023 PHACE Conference, which was a collaboration between Health Officers and the PHACE groups. The event was successful and informative.

PHACE is looking to host a second conference in collaboration with NJACCHO on June 9, 2023 at the Robert Wood Johnson Fitness and Wellness Conference Center in Hamilton. This conference will focus on the *21st Century Learning Collaborative*.

President Roman reported on the NJ Public Health Association Annual Conference and Awards Ceremony held on April 21, 2023. Dr. DiFerdinando received their highest award, the Sullivan Award. President Roman received their 2nd highest award, the Hunt Award for his advocacy work and the President's Award.

President Roman reported that he and Mr. Papenberg attended the *Sustainable Jersey Annual Summit*. They were able to meet a number of township individuals. Mr. Saccenti commented that our new banner looked nice with the handouts. President Roman stated that there were two groups he offered our assistance in marketing their information:



Healthy Schools Now addresses the ventilation systems on behalf of students and staff

Protect Our Kids, Eliminate Flavored Tobacco opposes the marketing of vaping supplies to minors

President Roman reported on the *Opioid Recovery and Remediation Fund Advisory Council*; they held its first public hearing by Zoom. President Roman spoke to advocate for and support of public health departments who are already doing some of this work. There will be three additional live listening sessions at the County Colleges in Mercer (5/22), Camden (6/12) and Essex (6/22). Their last meeting is scheduled for July 20 by Zoom. There is a huge amount of funding available to the municipalities and indirect grants for the next several years.

President Roman reported that Governor Murphy announced the independent review of the State's COVID-19 pandemic which will be done by a private law firm. This was explained in an article from Politico Pro.

President Roman reported that Rutgers University has an alliance regarding climate change. Dr. DiFerdinando is the NJLBHA representative. He was a co-signer of a paper from a year ago, which was sent to the Commissioner of Health. This group also is putting out a new tool, *NJ Health Adapt Data Tool* addressing climate change. President Roman provided the link for Members to access for additional information: njhealthadapt.rutgers.edu/.

President Roman stated that he sent the link out from Shereen Semple congratulating paid personnel in the public health industry, but never mentioned the Boards of Health who are volunteers. President Roman received the link from another source; it was not sent to NJLBHA. He sent an email to Ms. Semple expressing his disappointment for excluding the Board of Health volunteers.

President Roman stated that he updated our google group so all EXCOM Members can access and respond back. The google group is named HealthInfo2; he updated the contact list. This money is to off set the spending for Carey Chelenza's webmaster work to upgrade, to create and to manage the new "On Board" newsletter from October 1, 2022 to June 30, 2023

7. Executive Vice President's Report – John Saccenti

Mr. Saccent did not have anything to report.

8. Treasurer's Report – Steve Papenberg

Mr. Papenberg provided the financial report. He received the \$5,000 grant check from NJACCHO. If NJACCHO has funding for the upcoming year, President Roman will apply for the grant.

9. Presentation and Approval of Bills – Steve Papenberg

Mr. Papenberg presented the following invoices to be paid:

- *Paul Roman* (Supplies & Mileage) \$180.85
- *Julie Moy* (March & April Minutes) \$200
- *John Saccenti* (Vista Print for the Brochures) \$399.82

The motion was made to authorize the payments: MS: Papenberg, Uhrik

Roll call in favor: Roman, Saccenti, Papenberg, Valas, Uhrik

10. Legal Counsel's Report

President Roman reported that he spoke with John Wisniewski, Esq.; he states that nonprofit organizations are not required to have a specific number for a quorum in order to meet. They may use the majority rule



found in Robert Rules. This is different information than was given to us by the late Michael Richmond. This is what happens when you ask two attorneys for opinions.

President Roman will invite John Wisniewski, Esq. to attend the June or July meeting.

11. Committee Reports

- a. By-Laws – No report
- b. Finance – No report
- c. Membership

Mr. Papenberg reported that we have 60 members: 58 full members and 2 individuals.

d. Legislative

President Roman reported on Public Health Priority Funding S2413 Senate Bill to restore public health priority funding has passed the Health Committee.

e. Communications – Including Newsletter(s) and Website

Internship Program – President Roman reported that he received four candidates from Anna Montero, Montclair State; none were interested. He received two additional candidates' information from Ms. Montero; President Roman is scheduled to interview one. He anticipates that she will accept the position. President Roman would like to get a second intern and may look to Ms. Stanzilis for her assistance; in the previous meeting she offered to mentor a student in grant research and writing.

On Board will be sent once a month on the 10th to save on costs. There were discussions on who is receiving the newsletter emails.

Website: Mr. Uhrik had a question about the website and the access to the CDC's link regarding COVID 19. Mr. Saccenti suggested EXCOM Members review the website and send suggestions to Carey Chelenza. Dr. Valas suggested a fillable membership application for viewers to complete. Per Mr. Uhrik, the informational page should have our logo which is currently on plain white page.

President Roman asked Ms. Chelenza to create a QR code that will direct prospects to our membership application page. President Roman is designing an informational flyer.

- f. Audit (as necessary)
- g. Nominating (as necessary)

12. Liaison Reports

Mr. Uhrik reported that the New Jersey Environmental Health Association (NJEHA) has been busy with the Public Health Priority Funding. The next PHACE meeting is May 22, 2023.

13. PHACE Report

President Roman reported that he and Don Weinbaum are working on drafting By-Laws.

14. Old Business

President Roman reported that he asked Ms. Harris if she was willing to work with Rick Hager of the Department of Children & Families; he has not received a decision from Ms. Harris. We have the opportunity to work with Mr. Hager on a number of programs pertaining to *Nurture NJ* and various



maternal programs. President Roman is asking EXCOM Members if anyone can work with Mr. Hager. Mr. Saccenti will reach out to Ms. Harris to see if she is still interested in working with Mr. Hager.

Institute

President Roman reported that he recently spoke to Melissa Fox, COO for Acenda Integrated Health; the Review Committee is processing the applications for Board positions. She anticipates the Board selection should be completed and announced in late June. They received a large number of people applying, but they need more community participation members.

15. New Business

Quiet Community Opinion – President Roman received an email from Julie Colehouse, regarding the elimination of gas powered landscaping equipment; they requested NJLBHA’s support in this matter. The members he heard from are not in support of this request; the issue is too controversial. EXCOM is not interested in supporting this issue.

Advanced Clean Car Rule – President Roman received a number of emails from the Clinicians for Climate Action requesting our support in requesting the Governor to adopt the *Advanced Clean Cars Rule*. EXCOM is not interested in supporting this issue.

NJ Medicaid – President Roman reported that the Dept. of Human Services, Division of Medical Assistance, has engaged a group to work with Mercer Co. Medicaid as a pilot program to get feedback on the current Medicaid program. He received an email asking NJLBHA to be a participant. There are several listening sessions scheduled. President Roman asked Dr. Grayson if he can participate; unfortunately, the sessions are taking place the same time he is working. President Roman read the email he received from the Dept. of Human Services; they are also looking for participants for their listening sessions. Mr. Papenberg suggested President Roman bring it up at the next PHACE meeting. He will also forward the email to the Institute for them to consider.

Health Network Alert – President Roman reported that the State Dept. of Health is embarking on getting NJAC 8:57 updated. This Administrative Code references communicable diseases; they put out a request for stakeholders input. They drafted a proposed revision of the code. President Roman asked EXCOM members to volunteer to work on this project. President Roman will speak to Dr. DiFerdinando about participating; Mr. Papenberg is willing to work with Dr. DiFerdinando on this project.

16. Educational Presentation (as necessary)

17. General Discussion

President Roman is not available on June 17; he would like to reschedule the meeting to June 24th; members present are available.

Proposed Meeting dates for the remainder of the year by Zoom beginning at 10 am:

July 15	August 19	September 16*
October 21	November 18	December 9**

* Proposed date; President Roman may have a conflict

** Closed meeting at Mr. Saccenti’s home



18. Announcement of Next Meeting Date, Time, and Place

Saturday, June 24, 2023 at 10 am by Zoom

<https://zoom.us/j/93466224975>

Meeting ID: 934 6622 4975

19. Adjournment at 11:58 am

Motion to adjourn at 11:58 am: MSP: Saccenti, Papenberg

Respectfully submitted,

Julie M. Moy

Recording Secretary