



## NEW JERSEY LOCAL BOARDS OF HEALTH ASSOCIATION

### Regular Meeting Location

#### South Brunswick Municipal Building

540 Ridge Avenue \* South Brunswick, New Jersey

P.O. Box 5069 \* Kendall Park, NJ 08824

### EXECUTIVE COMMITTEE (EXCOM)

### MEETING MINUTES

**April 13, 2024 \* 10 am \* By Zoom**

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1. Call to Order at 10:10 am
2. Salute to the Flag:
3. Attendance:
  - Voting EXCOM Members Present — Paul Roman, John Saccenti, Stephen Papenberg, George DiFerdinando, Robert Uhrik, Joan Valas, Steve Ember
  - Past Presidents Present (other than Elected Officers) — Christine Harris
  - Staff Present (Legal Counsel, Paid Secretary, Webmaster, Interns) — Julie Moy
  - Liaisons Present — Kim Laloma (Dept. of Health)
  - Guests Present —Derrick Webb (Mt. Olive), Marie Quigley (Florham Park Resident), Jennifer Martinez (NJCU RN Student)
  - Excused — Jeremy Grayson, Diana Lachman
  - Absent —Laura O'Reilly–Stanzilis
4. Approval of Minutes of Previous Meeting(s):
  - March 9, 2024 – MSP – Papenberg, DiFerdinando*
  - Abstain: Uhrik, Valas*
5. Secretary's Report, Including Correspondence: None
6. President's Report:

President Roman reported that he received a response from Kerry Ann McGeary, Interim Director for NJ Grant Making and member of the Montgomery BOH. He read her response to the members. President Roman's initial letter requested grant information we may be eligible for, which was not addressed. He will try to contact her again.

President Roman reported that Governor Murphy appointed Lisa Asare as President & Chief Executive Officer for the NJ Maternal and Infant Health Innovation Authority, which was Tammy Murphy's project. President Roman explained the program. Their first meeting took place in Trenton where the proposed center will be.

President Roman reported that the Readington BOH in Hunterdon County, who are members, approached him regarding the review of their contract with Huntington Co. Health Dept. He spoke with Jodi Bettermann from their Board. President Roman reviewed their contract, gave his opinion and made suggestions to the contract.

President Roman reported that he and Mr. Papenberg will meet on April 19, 2024 to go over the audit and budget.



7. Executive Vice President’s Report — John Saccenti  
Nothing to report.
8. Treasurer’s Report — Steven Papenberg  
Mr. Papenberg went over the financials.
9. Presentation and Approval of Bills  
Cary Chelenza — \$1,000 Website work  
Julie Moy — \$100 March Mtg Minutes Invoice  
John Saccenti — \$342.35 for postage  
Beckerman & Co. — \$186 Acrisure Bond  
The motion was made to authorize the payments: MSP: DiFerdinando, Ember
10. Legal Counsel’s Report: None
11. Committee Reports:
  - A. By-Laws — No report
  - B. Finance — No report
  - C. Membership — President Roman reported that the renewal letter has been revised. Ms. Chelenza started sending out the letters. President Roman reported that we are already getting inquires. We need 80 memberships this year to meet budget, however 100 members is the target.

President Roman reported that Mary Zajack from the NJ Conference of Mayors contacted him, asking us to consider an advertisement purchase for their annual spring conference. The least expensive ad is their business card for \$100 or full page for \$400. Mr. Saccenti asked if we can consider an exhibitor table so we can be seen before the Mayor’s. Per President Roman, the exhibitor tables are expensive and we do not have the funds to purchase a table or the full page ad. Mr. Uhrik suggested we ask to see if he can place the flyers on tables at the conference; he will be at the event.

Business card size ad for \$100 will be purchased. MSP: Saccenti, Uhrik; amended by voice vote to a double sided business card size ad for \$200

- D. Legislative —

President Roman reported that the advocacy committee of the NJ Public Health Association met on April 12, 2024, where *Bill HR3297, Public Health Workforce Loan Repayment Act of 2021* was presented. This Bill has been sitting in Congress with no movement. Ms. Valas stated that this is a good Bill; she and President Roman encouraged members to support this Bill.

President Roman reported on the Priority Health Funding Bill; Chris Merkel and others from NJACCHO met with Senator Gopal. They amended and resubmitted the two priority funds Bills S2010 and A1854. A major push will be made to the Legislature to move the Bills. Lilo Stainton recently published an article in The Spotlight News regarding the funding problem in light of the task force being created to study NJ’s response to COVID.

President Roman reported that “*The Review of NJ’s Performance in the Pandemic*” Task Force report came out on March 7, 2024. Following this report, the Governor wrote Executive Order



#356, which names a task force to review the pandemic activities including the initial report. President Roman reported on how the Task Force was chosen and their responsibilities. President Roman explained its leadership and has applied to be a non-state agency head member. Ms. Harris commented that she spoke to Lisa Gulla at the *Public Health Role for Opioid Epidemic Symposium* at Rutgers' on April 1, 2024. There were no other members from NJLBHA besides herself, however other members from the League Association were present. Ms. Harris is interested in seeing what new information this Task Force will find.

E. Communications, Including Newsletter(s) and Website — None

F. Audit (as necessary) — None

G. Nominating (as necessary) — None

12. PHACE:

President Roman reported that each organization appoints three representatives, where one representative is chosen as a trustee. The six trustees and the member at large determine who will be the officers of the organization for the year. Once leadership is established, the work will begin. President Roman, Mr. Papenberg and Mr. Ember are the NJLBHA representatives.

13. Public Health Institute:

President Roman reported that the Institute still does not have an Executive Director. The candidate that was chosen requested a higher salary than was available. The Institute opted to request additional funding from Robert Wood Johnson Foundation for the difference. If the funding is approved for the salary, the Institute will have to re-bid the job posting. With the revised job posting, the Institute has added two additional qualifications. President Roman explained what the Institute is looking for in the Executive Director.

14. Public Health Council:

President Roman reported that they were presented with a reorganization plan by the Commissioner. He explained the changes to the plan. There were discussions on previously established emergency plans created based on various situations.

President Roman reported that he sent members information on the *Community Crisis Response Advisory Council* appointed by the Governor for seven public members. He asked if any member had applied; there was no response.

President Roman reported that the *Rural Health Council Migrant Coalition* is run out of Mr. Laloma's Division and Marisol Myer is the Project Officer. They will have quarterly meetings and President Roman cannot attend; he ask members if anyone is interested in participating. Mr. Ember has volunteered to replace President Roman as our representative.

15. Liaison Reports — None

16. Old Business:

President Roman reported that he will reach out to Colleen Wharton, Rutgers School of Public Health to meet and further discuss our training program update.



*Internship Program:* President Roman reported that he will call Lauren Skowronski Sustainable Jersey to get a contact from The College of NJ to secure an intern. We have a proposal from Fairleigh Dickinson University to discuss interns.

17. New Business:

President Roman reported that we still have EXCOM vacancies available for BOH members.

President Roman reported that he plans to include correspondence to encourage organizations to join NJLBHA in the next *On Board* newsletter. Constant Contact reports show 28% of those who receive our newsletter opens it, but only 3% read the newsletter.

President Roman opened the floor for public comment. Derrick Webb (Mt. Olive) thanked President Roman for all he has done for Public Health. Mr. Webb attends NJLBHA meetings in support to President Roman's work and advocacy for Public Health.

Marie Quigley (Florham Park Resident) stated that she went to her local BOH meeting, they were not aware of the recently released report regarding the pandemic. She asked if NJLBHA's role is to inform only members or all BOH. President Roman responded that we encourage boards to join; there are approximately 450 BOHs and approximately 104 Health Depts. BOHs are either autonomous or advisory and get whatever information they receive and choose to read or not. When we go to Trenton and advocate, it is for all Boards, not just member boards.

Ms. Quigley asked about the revisions to *Title 8, Chapter 57, Commutative Diseases* regarding sanitary code. President Roman responded to her inquiry. Her local BOH is not aware of the revision; she wants to make sure the public is aware of the revisions through the local BOH and will have the opportunity to make comments. Florham Park is an autonomous board; we cannot tell them what to do as they are a separate entity within the town. President Roman suggested she talk to their Health Officer as a citizen. She wanted to know if we knew when the proposed changes would be presented for public comment. We are not aware of when the information will be presented. Florham Park BOH is not an NJLBHA member; she will ask them to consider joining.

Mr. Laloma stated that the *Rural Health Council Migrant Coalition* is actually part of the NJDOH Family Health Services. He works for NJDOH Primary Care Division and deals with qualified health centers. In his unit, the Community Health and Wellness Dept. can be found. They deal with nutrition, fitness and disease programs. His unit manages the grants pertaining to these topics. The Assistant Commissioner wanted to know if anyone from NJLBHA can give a presentation or provide informational blurb for their staff meetings. Information can be sent to Mr. Laloma, he will vet and pass onto his Assistant Commissioner, Nashon Hornsby.

Mr. Ember asked if EXCOM will formerly review the COVID report and respond to its findings. President Roman responded that we will wait to see the other responses from the report. There was continued discussion on funding and grants.

18. Educational Presentation (as necessary) — None



19. General Discussion:

New meeting dates:

May 11	August 17	November 16
June 22	Sept. 21	December 14 (John's House)
July 20	October 6	

The motion to approved the upcoming meeting dates: MSP: Saccenti, Valas

20. Announcement of Next Meeting:

**Saturday, May 11, 2024, at 10:00 am**

Zoom Meeting Link: <https://zoom.us/j/93466224975>

Meeting ID: 934 6622 4975

Dial by your location

929 205 6099

Meeting ID: 934 6622 4975

21. Adjournment:

Motion to adjourn at 11:53 am: MSP: Ember, Uhrik

Respectfully submitted,

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*Julie M. Moy*  
Recording Secretary