



## **NEW JERSEY LOCAL BOARDS OF HEALTH ASSOCIATION**

### **Regular Meeting Location**

#### **South Brunswick Municipal Building**

*540 Ridge Avenue \* South Brunswick, New Jersey  
P.O. Box 5069 \* Kendall Park, NJ 08824*

### **EXECUTIVE COMMITTEE (EXCOM)**

#### **MEETING MINUTES**

**JANUARY 18, 2025 \* 10 am \* By Zoom**

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1. Call to Order at 10:12 am
2. Salute to the Flag:
3. Attendance:
  - Voting EXCOM Members Present — Paul Roman, Stephen Papenberg, Robert Uhrik, Joan Valas, Steve Ember
  - Past Presidents Present (other than Elected Officers) —
  - Staff Present (Legal Counsel, Paid Secretary, Webmaster, Interns) — Julie Moy
  - Liaisons Present —
  - Guests Present — None – Kim Laloma (Dept. of Health), Derrick Webb (NJEHA Liaison), Maria Quigley, Florham Park Resident
  - Excused — Diana Lachman, Christine Harris, John Saccenti, Laura O'Reilly–Stanzilis
4. Approval of Minutes of Previous Meeting(s):  
December 14, 2024 –  
Mr. Papenberg made a correction to the bills in the minutes. MSP as amended – Papenberg, Ember  
*Abstain:* Valas
5. Secretary's Report, Including Correspondence: No report
6. President's Report  
President Roman reported that Governor Murphy gave his State of New Jersey address. He made no mention of public health, which President Roman was not happy about. He wrote an email expressing his dissatisfaction to Governor Murphy and copied EXCOM, Linda Brown and all PHACE representatives. He would like to see Public Health Priority Funds to be restored. We will see if the Commissioner of Health will add it.

President Roman reported that he has been speaking to Linda Brown regarding a group membership with NJACCO for NJLBHA. President Roman is currently a member, representing NJLBHA. We currently have a similar sponsor membership with NJPHA, which provides us with five memberships. Ms. Brown will discuss with NJACCHO Board.

President Roman reported that he met with Jennifer Coffey, Executive Director for ANJEC. He wanted to educate Ms. Coffey about NJLBHA. When we began in 1992, we had a close relationship with ANJEC. He would like to rebuild this relationship. ANJEC not only receives paid dues, but a number of grants to support their organization.

President Roman reported that he met with Sheila Reynertson who works at the NJ development team at the Robert Wood Johnson Foundation. Ms. Reynertson informed President Roman that their main funding source will remain with the NJ Institute. President Roman asked her if she was aware of any organizations within their contacts who may support organizations such as ours who she can refer us to; he is waiting to hear back from her with information.



President Roman reported that he was referred to Nicole Davidman by the Conference of Mayors (CM). Ms. Davidman informed him that she is a consultant for CM, hired to handle their fundraising and membership development. President Roman spoke with Mr. Uhrik who will try to get another contact with CM. Mr. Uhrik suggested we try to get a presenter position to address guests at one of the conferences, this way President Roman can inform the attendees about NJLBHA and local board statuses.

President Roman reported that he contacted Stephanie Gorman, new President for NJACCHO and anticipates meeting with her on February 4<sup>th</sup>. She seems interested in what we are doing.

President Roman reported that he spoke with Lauren Skowronski from Sustainable Jersey. He anticipates a meeting within 2–3 weeks. There are five towns who have received the Gold Star for Public Health through Sustainable Jersey.

President Roman reported that he has finally been able to speak to Colleen Wharton from Rutgers University, School of Public Health. She will be working with President Roman on upgrading our orientation training program. She asked if any EXCOM member would be interested in filming video snippets to be included in the training. Once the project is complete, we hope it will be included as part of the course in the Rutgers' graduate program and perhaps be included in graduate programs at other schools offering public health programs at graduate levels.

President Roman reported that he was able to get NJLBHA, SOPHE and NJEHA on the list for the Dept. of Health, Division of Local Public Health's monthly calls and the Stakeholders' list. We hope this means that we are finally recognized as a partner. President Roman and Ms. Valas were on the call last week. Any EXCOM member is welcome to join in on their monthly meetings. They recently put out a call for feedback for NJAC 8:23.

President Roman reminded everyone that the Commissioner, in collaboration with the NJ Hospital Association will host a meeting on February 19, 2025; tickets are still available. Ms. Harris and Ms. Valas are scheduled to attend along with President Roman.

President Roman reported that he received a call from Devangi Patel, Health Officer for Montgomery Township. Former NJLBHA EXCOM, Dr. Jeremy Grayson is the Vice President of their BOH. They are having huge issues with their administration where they are cutting salaries and not adhering to the 5 year max for the licensed personnel. President Roman referred them to John Wisniewski, Esq. since this is a legal issue. Montgomery Township is a long standing member. Per Mr. Uhrik, Montgomery Township has an autonomous BOH; the governing body is not the BOH, however they are appointed by the Governing Body. Mr. Webb stated that this is a great opportunity for NJLBHA to show a lot of value to the public health community with their knowledge and assistance.

7. Executive Vice President's Report — John Saccenti — No report
8. Treasurer's Report — Steven Papenberg  
Mr. Papenberg reviewed the financials.
9. Presentation and Approval of Bills —  
Paul Roman — Shipping invoice \$98.84 (Business Cards)  
Julie Moy — December 2024 Meeting Invoice \$100

The motion was made to authorize the payments: MSP: Ember, Valas



10. Legal Counsel's Report — No report

11. Committee Reports:

A. By-Laws — No report

B. Finance — President Roman reported that he and Mr. Papenberg will meet on February 22, 2025 to go over the budget and audit.

Ms. Valas will reach out to Karen Bloomberg regarding the \$500 payment for the survey that she and President Roman participated in.

President Roman reminded EXCOM that we received a \$7,000 grant from NJACCHO. They also gave funds to the other PHACE organizations. Our funds will be used to pay for Cary Chelenza's services and some administrative work to set up the matrix for the data base to be used by an intern. He will set aside a portion of the funds for the revision to the orientation training in case there are costs involved.

C. Membership — Mr. Papenberg reported that we have not received any new memberships for 2025; we currently have 60 members.

D. Legislative —

President Roman reported that NJACCHO received a grant from the NJDOH to launch their social media campaign for *We are NJPH*. The campaign is to promote advocacy and highlight public health in NJ. President Roman had the website added to our *On Board* newsletter.

President Roman reported that he will meet with Senator Gopal soon. Former Assemblyman Herb Conaway is now in Congress. A new Chairman of the Health Committee in the Assembly has not been appointed yet. (Note: new chair is Assemblywoman Carol Murphy from Burlington County)

President Roman reported that Lilo Stainton, NJ Spotlight wrote a new article on the Institute, updating their activities. President Roman and two board members' terms expired on the Institute's Board. He spoke with Lisa Gulla about how the Senate version of the Institute Bill has been amended. The amended Bill gives the Commissioner control over the State funds only; not private funds as long as funds remain separate. The Assembly Bill has not yet been amended.

E. Communications, Including Newsletter(s) and Website — No report

F. Audit (as necessary) — No report

G. Nominating (as necessary) — No report

12. Public Health Associations Collaborative Effort (PHACE):

President Roman reported that the next bi-monthly meeting for PHACE is January 27, 2025. PHACE had a logo contest, which President Roman submitted a piece for consideration. The winner should be announced at the meeting. (Note: President Roman's submission was voted in with changes.) President Roman reported that PHACE will take a more active role in advocacy.

President Roman reported that the NJ Public Health Association (NJPHA) will be writing a paper through their Advisory Committee in support of Public Health Bill S2010 and the Assembly version A1854. Mr. Laloma and Zihae Aly co-wrote a pre-ambule to the paper on the history of public health. The paper is being voted on for Advocacy by NJPHA Board Members; once the vote is confirmed, it will be brought to PHACE to consider adoption. Mr. Laloma stated that their paper has to be approved by the Executive Board before it can be sent out publicly review.

13. Public Health Institute



President Roman reported that Dr. Denise Anderson, PHI Executive Director, is writing a strategic plan. He has been asked to join an advisory group if one is formed.

14. Public Health Council

President Roman reported that the PHC has formed two committees. PHC voted on ten subject areas as priorities. President Roman went over the subject areas. He went over the member list for PHC; there are two vacancies not yet applied for.

15. Liaison Reports

*Kim Laloma for NJPHA* reported that NJDOH will host a seminar on how to apply for jobs at NJDOH on January 23, 2025. They will be having upcoming seminars for those interested in Federal and County jobs. Anyone may go to the website to register.

16. Old Business

*Awards* remain on hold.

17. New Business

President Roman reported that he spoke to Olivia Lazzaro, Intern Coordinator for TCNJ. She will try to get us interns when classes begin next week. Interns will be for data collection and membership prospecting.

President Roman reported that Laura O'Reilly–Stanzilis was in touch with Alicia Durkin at Fairleigh Dickenson University (FDU) who may have someone interested in working with us on the grant writing position. Ms. Stanzilis would be the student's preceptor.

President Roman reported that we need grants and asked EXCOM to look for any grant opportunities and send to him.

18. Educational Presentation (as necessary) — No report

19. General Discussion

Public Comment

*Maria Quigley*, Florham Park Resident asked President Roman to provide details on the PHC's goals on infrastructure; President Roman does not have details at this time. President Roman explained how the existing BOHs are operated.

20. Announcement of Next Meeting:

**February 15, 2025, at 10:00 am**

Zoom Meeting Link: <https://zoom.us/j/93466224975> Meeting ID: 934 6622 4975

Dial by your location: 929 205 6099 Meeting ID: 934 6622 4975

21. Adjournment

Motion to adjourn at 11:35 am: MSP: Uhrrik, Valas

Respectfully submitted,

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*Julie M. Moy*  
Recording Secretary