



NEW JERSEY LOCAL BOARDS OF HEALTH ASSOCIATION

Regular Meeting Location

South Brunswick Municipal Building

540 Ridge Avenue * South Brunswick, New Jersey

P.O. Box 5069 * Kendall Park, NJ 08824

EXECUTIVE COMMITTEE (EXCOM)

MEETING MINUTES

October 26, 2024 * 10 am * By Zoom

1. Call to Order at 10:07 am
2. Salute to the Flag:
3. Attendance:
 - Voting EXCOM Members Present — Paul Roman, John Saccenti, Stephen Papenberg, George DiFerdinando, Steve Ember
 - Past Presidents Present (other than Elected Officers) — Christine Harris
 - Staff Present (Legal Counsel, Paid Secretary, Webmaster, Interns) — Julie Moy
 - Liaisons Present — None
 - Guests Present — Kim Laloma (Dept. of Health), Marie Quigley, Florham Park Resident
 - Excused — Diana Lachman, Laura O'Reilly–Stanzilis, Robert Uhrik, Joan Valas
4. Approval of Minutes of Previous Meeting(s):
 - August 17, 2024 – MSP – Papenberg, DiFerdinando*
 - Abstain: DiFerdinando, Harris*
5. Secretary's Report, Including Correspondence: No report
6. President's Report
President Roman reminded everyone that the December 14, 2024 meeting will be held live at Mr. Saccenti's house. Breakfast will be served.

President Roman welcomed back Dr. DiFerdinando after his surgery.

President Roman reported that Jeremy Grayson officially resigned on September 23, 2024. Due to his work schedule, he is not available to participate.

President Roman asked if anyone attended the Association of New Jersey Environmental Commissions (ANJEC) conference on September 27, 2024; Mr. Ember attended on behalf of his town. He reported there was no mention of public health. Mr. Ember tried to find grant information without any success. President Roman has tried to reach out to Jennifer Coffey, Executive Director for ANJEC to get general grant information, but has not received any response to his calls or emails. Mr. Ember opined that the Sustainable Jersey event was a better conference.

President Roman asked Mr. Saccenti if he was able to attend the *NJ Task Force on Child Abuse and Neglect Conference* Richard Hager asked us to participate on September 30, 2024; he was not able to attend the conference.

President Roman stated that he is still waiting for information from Mr. Uhrik on the Conference of Mayors.



President Roman reported that Opioid settlement funding is available to the towns and counties. This information can be found on our *On Board*. He spoke to the State about having the local boards of health to be considered to be included in the decision for where the money goes and how it is used since there is a health component. Mr. Papenberg suggested that Boards get involved by attending their *Municipal Alliance Against Substance Abuse* (MAASA) meetings. MAASA has direct input on how the money is spent.

President Roman reported that the *New Jersey Healthcare Coalitions* (NJHCC) was formed to promote emergency preparedness & response capabilities of healthcare. Mr. Papenberg stated that people can contact the *Countywide Governmental Public Health Partnerships* (GPHP); they developed the *Community Health Needs Assessments* (CHNA) and the *Community Health Improvement Plans* (CHIP). GPHP is a great resource for BOHs.

President Roman reported that Elaine Myers from the Town of Hillsdale contacted him looking for information on independent boards and how they operate. President Roman told her she can get information from our website. Hillsdale is a member. Mr. Ember made a comment on independent boards; they still require approval from the Council and have been appointed by the Mayor and Council. There was a discussion on their roles and abilities of autonomous boards.

President Roman reported that due to his and Mr. Papenberg’s illnesses, neither one was able to attend the Camden Public Health Summit this year.

President Roman reported that he was able to speak for five minutes at the Commissioner of Health’s Budget Listening session on October 24, 2024. He has been trying to get a live meeting with the Commissioner since June and has been placed on their waiting list.

7. Executive Vice President’s Report — John Saccenti

Mr. Saccenti wanted to know what we were going to do at the League of Municipalities. President Roman will speak after the Commissioner, attend the Health Officers’ luncheon and the workforce workshop later in the afternoon. Four EXCOM members will be attending the League.

Awards will be discussed at the December meeting. President Roman will distribute the business cards at the December meeting.

8. Treasurer’s Report — Steven Papenberg
Mr. Papenberg went over the financials.

9. Presentation and Approval of Bills:

PO Box annual invoice	\$236.00
Zoom invoice	\$195.39
Julie Moy, August Mtg invoice	\$100.00

10. Legal Counsel’s Report — No report

11. Committee Reports:

A. By-Laws — No report

B. Finance — President Roman reported that we will be receiving \$500 for the *Narrative Workshop* from Karen Bloomfield that he and Ms. Valas participated in.



President Roman reported that we were approved for a \$7,000 grant from NJACCHO. \$5,000 will be used to defray the cost for Cary Chelenza's work in conjunction with updating the training course and access. The additional \$2,000 will be used, if needed, to update the training program with Rutgers University. If these funds are not needed for the update, we will apply the funds to Ms. Chelenza's fees.

- C. Membership — President Roman reported that Cranbury has joined. He also received an email from Donna Lisi, Chair of the Franklin Township Board of Health Advisory Council in Somerset County. They are an NJLBHA member. She asked for a speaker to discuss what they can expect from their membership and our association. Mr. Papenberg will attend their board meeting to provide information.

Mr. Papenberg reported that we currently have 59 members, an increase of three from last month. Due to the health issues experienced by President Roman and Mr. Papenberg, President Roman asked Ms. Chelenza to coordinate the second mailing.

- D. Legislative —

President Roman reported that the Advocacy Committee of NJ Public Health Association (PHA) put out a notice that they selected the following topics to work on:

- 1) Establish an NJ Commission on Health Equity
- 2) Create Behavioral Court Pilot Program
- 3) Add Postpartum Depression Services to the State's Behavioral Health Crisis service system

President Roman was not happy with their choices. At their recent executive committee meeting, he was asked to comment on their choices. President Roman told them they need to get on board with supporting the PHPF Bill and the Institute's Bill. The PHPF Bill number in the Senate Bill is S2010 and the Assembly Bill is A1854. The Institute Bill number is A4362 and the Companion Bill is S3562. PHPF Bills are not moving. The Senate Health Committee chaired by Senator Vitale had a hearing on S2010 and passed, but now waiting to go to the Appropriations Committee. In the Assembly, Herb Conaway refuses to post his Bill which he wrote stating that it is too much money.

The Institute leadership claims they need their Bill to gain State recognition in order to get the acceptance from the National Network of Public Health Institutes to be considered as a real PHI.

President Roman reported that he has developed a strong working relationship with Libby Vinson, Senior Vice President of Association Business Solutions (ABS). ABS is a lobbying firm in Trenton. He had a couple of discussions with Ms. Vinson regarding NJLBHA and what we may be able to do with them in the future. Ms. Vinson also gave President Roman information on upcoming Bills that will be posted in the Assembly. EXCOM members can go to their website at www.absnj.com for more information on ABS.

- E. Communications, Including Newsletter(s) and Website

President Roman reported that the *On Board* is only being opened by 30% of the people receiving it. The click in rate is only 4%.



F. Audit (as necessary) — No report

G. Nominating — President Roman reported that we now have three At-Large EXCOM vacancies.

12. PHACE:

President Roman reported that their next meeting is November 25, 2024. PHACE will launch a logo contest. President Roman submitted a logo draft to Kevin Sumner.

13. Public Health Institute (PHI):

President Roman reported that Dr. Denise Anderson is the new Executive Director. She is also the President elect of the NJ Public Health Association. President Roman met with Dr. Anderson on November 7, 2024 to give her the tutorial on public health structure as it relates to boards.

14. Public Health Council (PHC):

President Roman reported that PHC had a closed Council meeting on October 15, 2024 to discuss procedures put forth by the Attorney General's office on what we can/cannot do. The next meeting will be on November 12, 2024, which will not be open to the public. PHC also has open member slots for physicians, terrorism expert and the public.

15. Liaison Reports — No report

16. Old Business

Training Program — President Roman reported that he is still trying to reach Colleen Wharton on updating our training.

Interns — President Roman reported that he is still trying to secure two interns. One would work with Ms. Stanzilis on how to research and write grants. The second intern would help develop an accurate BOH data base.

17. New Business:

President Roman reported that The New Jersey Society for Public Health Education's (NJSOPHE) annual conference will be on December 6, 2024 at Rutgers University Douglas Student Center. Mr. Papenberg will attend as part as a PHACE panel.

Rural Health Committee Meeting – Mr. Ember attended their meeting on September 24, 2024; he provided a summary of discussions. He was not able to attend their conference.

President Roman stated that he still needs the three line bio from members to add onto the website.

Dr. DiFerdinando reported that due to his medical issues, he did not complete the Financial Disclosure Statement by end of April and was fined \$100 by the Dept. of Community Affairs (DCA). Dr. DiFerdinando called the DCA and was able to get information to have the fee waived.

18. Educational Presentation (as necessary) — No report

19. General Discussion

Public Comment:



Kim Laloma stated that the Advocacy Committee is working on Bill A578. He spoke with Kevin Sumner regarding the PHI Bill (S3562). They have to meet with their Executive Board, NJ Public Health Association, for approval to support this Bill.

Marie Quigley, Florham Park Resident had questions about two other Bills, A1899 and A1884, both sponsored by Herb Conaway. Ms. Quigley read the summary of the A1899 Bills which allows lower level Pharmacy staff to administer vaccines. Ms. Quigley also addressed her concerns for Bill A1884 and read the summary of the Bill.

20. Announcement of Next Meeting:

November 16, 2024, at 10:00 am

Zoom Meeting Link: <https://zoom.us/j/93466224975>

Meeting ID: 934 6622 4975

Dial by your location

929 205 6099

Meeting ID: 934 6622 4975

As a reminder, the December 14, 2024 meeting will be a closed meeting at Mr. Saccenti's home.

21. Adjournment:

Motion to adjourn at 11:36 am: MSP: Papenberg, DiFerdinando

Respectfully submitted,

Julie M. Moy
Recording Secretary