



NEW JERSEY LOCAL BOARDS OF HEALTH ASSOCIATION

Regular Meeting Location

South Brunswick Municipal Building

540 Ridge Avenue * South Brunswick, New Jersey
P.O. Box 5069 * Kendall Park, NJ 08824

EXECUTIVE COMMITTEE (EXCOM)

MEETING MINUTES

April 12, 2025 * 10 am * By Zoom

1. Call to Order at 10:08 am
2. Salute to the Flag
3. Attendance
 - Voting EXCOM Members Present — Paul Roman, Jojy Cheriyan, John Saccenti, Stephen Papenberg, Steve Ember
 - Past Presidents Present (other than Elected Officers) — Christine Harris
 - Staff Present (Legal Counsel, Paid Secretary, Webmaster, Interns) — Julie Moy
 - Liaisons Present —
 - Guests Present — Kim Laloma (Dept. of Health), Derrick Webb (Mt. Olive), Donna Lisi (Franklin Park)
 - Excused — Diana Lachman, Robert Uhrick, Joan Valas, Laura O'Reilly-Stanzilis

4. Approval of Minutes of Previous Meeting(s):
 - March 15, 2025* – MSP – Harris, Papenberg
 - Abstain:* None

5. Secretary's Report, Including Correspondence: No report

6. President's Report:

President Roman reported that he forwarded an email from NJACCHO to everyone on April 11, 2025 with important update information from Washington DC.

President Roman reported that the NJS Dept. of Health (NJDOH) sent an email out regarding the Measles Exposure Provider Vigilance form for members to review.

President Roman asked members if anyone attended the NJ Public Health Association School of Public Health Symposium on April 7, 2025. Mr. Webb attended the symposium; he summarized what occurred at the event.

President Roman reported that he will be attending NJACCHO's forum on *Communicating Public Health Authority to Protect Communities* on Thursday, April 17, 2025.

President Roman reported that he has been speaking with Linda Brown, Executive Director and Stephanie Gorman, Board President of NJACCHO to speak at their Forums for new Health Officers and their Retreat. President Roman will be attending their Retreat in May. He received a response from Brett Nance (Freehold Health Dept.) about the Forum. The next available time he can speak at their Forum is in July; he is waiting for a confirmation.

President Roman thanked Dr. Cheriyan for agreeing to be the liaison for NJ Pediatrics group's *NJ Immunization Link*. Their next meeting is May 12, 2025.

President Roman reported that Mr. Ember will apply to become a member on the Environmental Justice Advisory Council, which is part of NJDEP's Office of Environmental Justice. President Roman, on behalf of NJLBHA wrote a letter of recommendation for him.

President Roman reported that Kyle Ryan from NJ Law Revision Commission (NJRC) is further reviewing legislation for the administration of epinephrine to school children and the authority to do so. There is new technology where the medication can be administered by a nasal spray. The NJRC wanted to have verbiage changed; other ways to administer besides auto injectors and to change the title of the nurses to Advanced



Practice Nurses. President Roman wrote a second dissertation for these two topics along with related information.

President Roman reported that before the funding clawback, Morristown HO, Tina Mereos, has been looking for a Public Health Nurse. President Roman had the job posting placed on our website.

President Roman reported that the NJ Chapter of the American Planning Association announced that they received a two year, 1.5 million dollar grant from the Robert Wood Johnson Foundation to advance public health through land use planning. They are looking for volunteers to work with them. President Roman emailed to see if NJLBHA can be involved in their process.

President Roman reminded all, that the NJ Public Health Association is celebrating their 150th anniversary. He read a piece of history pertaining to the founding of the group dated back to 1887, formerly known as the NJ Sanitary Association.

7. Executive Vice President’s Report — John Saccenti
Mr. Saccenti did not have anything to report.

8. Treasurer’s Report — Steven Papenberg
Mr. Papenberg went over the financials.

9. Presentation and Approval of Bills —
Julie Moy — March Meeting Invoice \$100 Cary Chelenza — \$240
Paul Roman — \$176.65 Travelers Insurance — \$312

The motion was made to authorize the payments: MSP: Saccenti, Harris

10. Legal Counsel’s Report

At the request of NJACCHO, President Roman reached out John Wisniewski, Esq., to see if he can assist NJACCHO with clawback of \$350 million dollars in Public Health funds to NJ; \$11 billion nationally. New Jersey along with 20+ states filed an injunction in Rhode Island for a temporary hold on the clawback and also filed for a permanent stoppage. The temporary clawback has been granted. The hearing for the permanent injunction has been scheduled. NJDOH issued a stop work order dated March 24, 2025, to all grantees through NJACCHO on March 28, 2025. NJLBHA was scheduled to receive \$7,000 from NJACCHO. Linda Brown requested invoices from President Roman up until March 24, 2025 by April 7, 2025. We hope to receive at least \$5,000 of the grant.

Ms. Harris expressed her concerns regarding NJACCHO’s request for help. They are not willing to assist us with membership, however whenever they have issues, they turn to NJLBHA for help. There was discussion on how our EXOM members can call health departments to encourage them to join NJLBHA. Mr. Papenberg will send President Roman a list of members so calls can be made to those who have not joined yet.

President Roman stated that he sent all Members an email and had it posted on the April 10th *On Board* regarding the election of members for NJLBHA. He addressed *Article 5, Officers, Section C, Nominations and Elections of Officer*.

11. Committee Reports:

A. By-Laws — No report

B. Finance

President Roman already reported that we are not sure if we will receive the \$7,000 grant from NJACCHO due to the clawback. He anticipates that we will receive \$5,000. NJACCHO is still negotiating with the State regarding the fundings.

C. Membership

Mr. Papenberg reported that we have 38 members for the new year which begun April 1st.

D. Legislative



President Roman stated that his testimony and documents in support of public health funding has been sent to every member of the Legislator, Governor, Commissioner, Deputy, our 14 elected Federal representatives and copied to EXCOM members, PHACE representatives, Public Health Council members and our media contacts. President Roman reported that the funding to Rutgers' School of Public Health and the Workforce group has been cut. President Roman met with Colleen Wharton this past Wednesday and was informed that the orientation training project has been placed on hold. Due to the clawback, the School lost several grant funded staff members.

E. Communications, Including Newsletter(s) and Website

President Roman reported that Ms. Chelenza found the LinkedIn account started by Ms. Stanzilis with approximately 600 contacts. Ms. Chelenza will make some edits to the account. Ms. Valas has agreed to manage the account.

F. Audit (as necessary) — No report

G. Nominating (as necessary) — A report was previously given.

12. Public Health Associations Collaborative Effort (PHACE):

President Roman reported that PHACE has agreed to hold monthly meetings; the next meeting is April 28, 2025. Mistern Pappenberg and Ember are the two other NJLBHA representatives. President Roman is a trustee and PHACE Vice President. NJACCHO had granted PHACE \$10,000 to develop a website and collaborate with member groups, which was lost due to the clawback.

13. Public Health Institute (PHI) — President Roman reported that they were able to sustain their Robert Wood Johnson Foundation funding. The State DOH still has not given PHI any funds. The Bill in the Legislative has passed both Houses, allowing the State to give them funds. The floor vote should occur shortly. NJDOH will not have any control over private funds. At the request of Ms. Harris, President Roman summarized the mission of PHI and what they are doing.

14. Public Health Council (PHC) —

President Roman reported that PHC will meet on April 14, 2025. At this time, they will have their election. The Deputy Commissioner wants Stephanie Carey as Chair and President Roman as Vice Chair.

15. Liaison Reports — No report

16. Old Business:

Intern — President Roman is still working on securing an intern.

Sustainable Jersey

President Roman reported that he will be meeting with Lauren Skowronski from Sustainable Jersey in the next two weeks. He wants to discuss work collaboration and help in securing an intern to develop a data base for Health Officers' contact information; President Roman will begin the data base process with the help from his cousin to create the matrix with information required. Once the matrix is complete, he will ask EXCOM to help by calling the local Boards for their contact information.

NJ Conference of Mayors

President Roman spoke with Mayors Conley and Stanzilis; he is still trying to be assigned as a speaker at one of their events. President Roman is waiting to hear back from Executive Director, Amanda De Palma. NJCM's next conference is May 20–22, 2025. In 2024, we purchased an ad for \$200 promoting NJLBHA. This year, ads are not available to purchase. President Roman was not able to secure a speaking role at this conference, however Mayor Conley will advocate for President Roman to be on the Fall event program. Ms. Harris may attend the conference and will put out flyers if she goes.

Mayor's Wellness Campaign — Dr. Cheriyan reported that he spoke with the NJ Quality Institute and expressed his concerns on how mayors are utilizing this program as a personal campaign.

17. New Business — No report



18. Educational Presentation (as necessary) — No report

19. General Discussion

Upcoming proposed meeting dates:

May 17	August 9	November 8
June 21	September 13	December 13 (<i>live at Mr. Saccenti's home</i>)
July 12	October 11	

Mr. Ember will not be available Sept. 13th. Dates will be voted upon at the next meeting.

Public Discussion

Kim Laloma stated that there was an article posted in the NJ Spotlight, *Planning for Public Health Priority Funding*.

President Roman stated that keeps in touch with media representatives to keep on top of public health news and activities.

Dr. Donna Lisi commended President Roman on all his work he does for public health.

Derrick Webb also commended President Roman on his work in public health. He commented that NJLBHA may need to do grassroots efforts to get the Municipalities support.

Mr. Saccenti made the motion that NJLBHA endorse Paul Roman for another term as the Public Health Council Chair, seconded by Ms. Harris, all in favor by voice vote. Mr. Saccenti will reach out to Stephanie Carey to discuss.

Mr. Ember reported that the monthly Division Of Local Public Health (DLPH) meeting has been canceled; he wanted to know if funds from DOH were available. Mr. Webb stated that DOH has no funds that can trickle down to local or county. 700+ staff and/or contractors lost their position due to the funding cut. There were discussions on advocacy for public health.

20. Announcement of Next Meeting:

May 17, 2025 at 10:00 am

Zoom Meeting Link: <https://zoom.us/j/93466224975>

Meeting ID: 934 6622 4975

Dial by your location

929 205 6099

Meeting ID: 934 6622 4975

21. Adjournment: Motion to adjourn at 12:09 pm: MSP: Saccenti, Papenberg

Respectfully submitted,

Julie M. Moy

Recording Secretary