



NEW JERSEY LOCAL BOARDS OF HEALTH ASSOCIATION

Regular Meeting Location

South Brunswick Municipal Building

540 Ridge Avenue * South Brunswick, New Jersey
P.O. Box 5069 * Kendall Park, NJ 08824

EXECUTIVE COMMITTEE (EXCOM)

MEETING MINUTES

MARCH 21, 2026 * 10 am * By Zoom

1. Call to Order at 10:08 am
2. Salute to the Flag
3. Attendance
 - Voting EXCOM Members Present — Paul Roman, John Saccenti, Stephen Papenberg, Robert Uhrick (AL 10:40 am), Joan Valas, Steve Ember, Jojy Cheriyan, Donna Lisi
 - Past Presidents Present (other than Elected Officers) — None
 - Staff Present (Legal Counsel, Paid Secretary, Webmaster, Interns) — Julie Moy
 - Liaisons Present — None
 - Guests Present — JoAnn Hill, Princeton BOH, Sue Nissenblatt, Chester Township BOH
 - Excused — Christine Harris, Diana Lachman
 - Absent — Laura O'Reilly–Stanzilis
4. Approval of Minutes of Previous Meeting(s):
February 21, 2026 – MSP – Papenberg, Saccenti
Abstain: Cheriyan
5. Secretary's Report, Including Correspondence: No report
6. President's Report:
President Roman reported that he and Mr. Ember attended the Public Health Council meeting on November 9, 2026 in Trenton. He was invited to sit in with the staff, giving him the opportunity to speak. They later met with Deputy Commissioner of Public Health, Dr. Novneet Sahu and his staff. President Roman provided an educational tutorial of boards of health. He also gave each attendee a personal folder of handouts related to his talk. He also requested financial support on behalf of NJLBHA. Dr. Sahu thanked President Roman for the presentation. Mr. Ember stated he observed the attendees and saw everyone engaged in President Roman's presentation. After Dr. Sahu left, Shereen Semple, Assistant Commissioner for Public Health Services, explained how they might assist. She suggested we keep an open line to their office since there are a number of public health entities, making it difficult for the State to keep track.

President Roman reported that there was an article in American Public Health Association newsletter advocating health related vending machines dispensing. East Orange has launched their vending machines offering public health related items.

President Roman reported that he has been in conversations with Linda Brown from NJ Association of County and City Health Officials (NJACCHO) over the past 2 years regarding NJLBHA becoming a member. The annual fee is \$300. He asked for affirmation for this better relationship; there was no objections.

President Roman reported that Cary Chelenza, our webmaster, is slowly recovering. Ms. Chelenza updated his, Dr. Lisi's and JoAnn Hill's bio briefs on the website.



7. Executive Vice President’s Report — John Saccenti

Mr. Saccenti reported that he sent EXCOM members an article on the South Brunswick data center.

Mr. Saccenti suggested we offer non-members a free membership for the first year. Ms. Moy suggested 50% or \$25 off first year membership. Mr. Papenberg responded that we need to keep full cost membership of \$95 since it comes from Municipal budgets, this amount is of no consequence. He also stated that towns are on auto pay; if we go from zero to \$95, it will raise flags. Mr. Papenberg stated that the orientation manual is a good marketing tool as will be the revised training program.

8. Treasurer’s Report — Steven Papenberg

Mr. Papenberg went over the financials.

9. Presentation and Approval of Bills

Julie Moy — February Meeting Invoice \$100

NJPHA Annual Membership is \$250

Paul Roman — \$50 trip to Trenton on March 9, 2026

NJACCHO Organizational Membership \$300

The motion was made to authorize the payments: MSP: Valas, Cheriyan

10. Legal Counsel’s Report — No report

11. Committee Reports:

A. By-Laws — President Roman stated the revisions to the By-Laws have been completed.

The motion to approve the revised By-Laws: MSP: Cheriyan, Lisi

B. Finance — No report

C. Membership

President Roman reported that he met with Ms. Moy to go over the Annual Membership mailing process. We are converting to emailing the letters and invoice along with a copy of our brochure. His cousin, Lauren Ungar will work on creating the Health Officers mailing list.

D. Legislative — No report

E. Communications, Including Newsletter(s) and Website

Ms. Chelenza is slowly doing some work. She is aiming to have the *On Board* newsletter back out on April 10th. Later he will give her some items to post on LinkedIn.

F. Audit (as necessary) — No report

G. Nominating

President Roman presented the slate of Officers reviewed by the Nominating Committee:

Officers:

- President – Paul David Roman
- Executive Vice President – John C. Saccenti
- Vice President – Joan Valas
- Secretary – Stephen Papenberg
- Treasurer – Steve Ember

At-Large Members:

- Robert Uhrik
- Donna Lisi
- Jojoy Cheriyan
- JoAnn Hill

12. Adjournment:

Motion to adjourn the regular meeting at 10:42 am: MSP: Papenberg, Valas

Respectfully submitted,

Julie M. Moy

Julie M. Moy, Recording Secretary